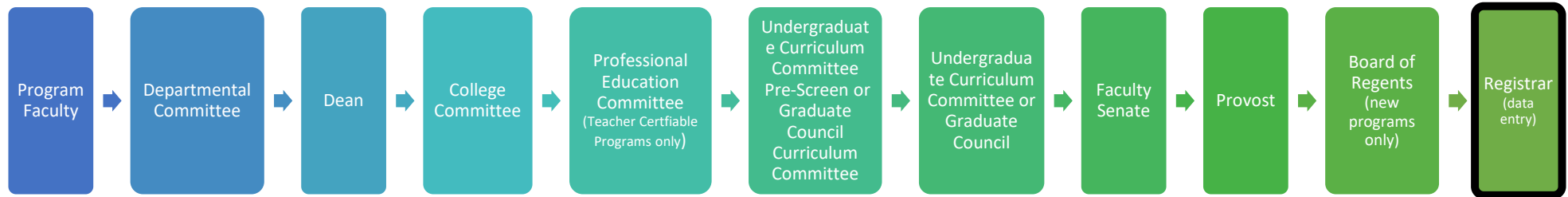


WKU Curriculum Full Review Workflow

Please note this workflow does not include the CPE/SACSCOC processes that may be required.



Program Faculty and Department Head: Use the appropriate form located at <https://www.wku.edu/ucc/> to initiate your curriculum request. Also, complete the **new** University Undergraduate Curriculum Proposal Checklist. Department heads must sign the checklist.

Dean: Approve the proposal and approve the **new** University Undergraduate Curriculum Proposal Checklist. (Note: This will be built into the workflow system.)

Curriculum Proposals Requiring Full Review

- **New Majors, Minors or Certificate Programs (Majors will require external approvals)**
- **Program Revisions**
- **New Courses**
- **Multiple Changes to a course**
- **Extension of a Temporary Course**
- **Course Title Changes**
- **New Policies**
- **Course Suspensions/Deletions (if impact on other departments)**
- **Student Learning Outcome Updates**
- **Course prerequisite/corequisite changes (if impact on other departments)**
- **Number Changes (level changes only)**
- **Revised course descriptions (with substantive content change)**
- **Credit Hour Revisions**
- **Establish/Delete Equivalencies**
- **Policy Revisions**
- **Request Exemption for Policies**
- **Course Revisions**

Notes:

New program proposals and program revisions must include a four-year degree plan.

When programs are approved, departmental websites showing curricular information should link to the Undergraduate or Graduate catalog.

Colleges can initiate curriculum changes for programs.