

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, January 8, 2004 – 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Members present: Evans, Keaster, Poe, Baker, Daniel, Haggbloom, Hughey, Powers.

Considerable discussion was held on the current budget situation and possible ways to address the cuts. More information will be forthcoming on Monday. Department heads were asked to provide data on student numbers in majors, minors, and non-degree programs by Monday. The information should include any impact that budget cuts would have on the constituent groups. In addition, information is needed relative to the number of employees in each area (full-time and part-time faculty and staff, the number of open position lines, and whether individuals are on hard or soft money).

Dr. Keaster requested that department heads also provide him with information on the total dollar amount for grants awarded and for proposals submitted.

There was agreement that the summer school excess for budget cuts should be used, as well as the carryover funds from last year's operating budget. Dr. Evans stressed the importance of moving forward with faculty searches.

Dr. Evans indicated that the 9/12 hour teaching load policy will be strictly enforced this year (see page 11, *Faculty Handbook*). The suggestion was made that a rewrite would provide much needed clarity on the section regarding graduate faculty status as it relates to load reductions.

Dr. Evans discussed the impact that Indiana Wesleyan is having on the Owensboro programs, particularly relative to faculty willingness to teach classes where and when they are needed. He added that the programs and the students in those programs should determine who teaches what courses.

Department heads were reminded to submit Action Plans if they have not already done so.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary