

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, January 30, 2014 – 9:30 a.m.
Dean's Conference Room, GRH

Present: S. Dietrich, B. Kline, R. Capps, P. Derryberry, T. Kirchner, J. Pope-Tarrence, J. Applin, S. Walker, S. Evans

Student Recognition: Several Spring 2014 International Student Teachers were recognized at the Lady Toppers game on January 29.

Sabbatical: This topic was briefly discussed.

Continuance Materials: Unit Heads were reminded to submit first-year faculty continuance recommendations to Dean Evans by February 14.

CEBS Faculty Awards: Nominees for CEBS Faculty Awards must have portfolios submitted by January 31.

University Distinguished Professor: CEBS has no recommendations for the UDP award at this time.

CAD: Dean Evans provided a report from the January 22 CAD meeting.

Enrollment: Mr. Dale Brown and Ms. Sharon Hunter will be guests at a February Administrative Council meeting to discuss student enrollment and retention.

Dean Evans will be attending several meetings related to enrollment, tuition, and retention over the new few weeks. Discussion. Unit Heads were asked to provide feedback to Dean Evans prior to March 6.

Liaison: LTC Scott Walker suggested hiring a university liaison to focus on recruitment and retention of military veterans and their families. Discussion.

Building Space: The Council agreed to appoint Sharon Hartz and Tony Kirchner as CEBS representatives to the University Space Committee.

Graduate Assistantships: Unit Heads were asked to assess their department's needs. Further discussion will follow.

Promotion (Full Professor): Committee structuring was discussed.

Transfer Students: The Council discussed credit hour requirements of transfer students seeking to be an Honors College graduate.

Position Classifications: The Council briefly discussed this topic.

Graduate Faculty Statuses: The Council briefly discussed this topic. More discussion will follow.

Degree progress: A list of students with fall 2008 enrollment dates was distributed. Unit Heads were

asked to review the list and determine if their students will be ready to graduate by August 2014. Dean Evans requested feedback by February 7.

Annual Evaluations: Unit Heads are required to submit a workload report to Dean Evans.

CACREP: The Department of Counseling and Student Affairs successfully completed their accreditation process.

As there was no further business, the meeting was adjourned.

Tammy Spinks
Secretary