

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, February 7, 2013 – 9:30 a.m.
Dean’s Conference Room, GRH

Present: Pope-Tarrence, Kirchner, Baker, Applin (represented Dean Evans as meeting Chair), Kline, Dietrich, Poe,

Guests: Ellen Gott represented Fred Carter, Sharon Hartz

Graduate Assistantships: Sharon provided updated information related to departmental graduate assistantship positions and waivers. Discussion. Dr. Applin will send forward the Administrative Council’s GA funding recommendations to Dean Evans.

Idle Courses: A list of courses that have not been offered in over 5 years was disseminated. Unit heads will work with their respective faculty to decide if the course(s) will or will not be offered in the future. A course proposal will need to be submitted to delete or suspend a course.

CEBS Annual Faculty Evaluation Summary: An updated version of the CEBS Annual Faculty Evaluation Summary was reviewed. Discussion. Receiving no objections, the document will be recommended to Dean Evans as the college-wide faculty evaluation instrument.

As there was no further business, the meeting was adjourned.

Tammy Spinks, Secretary