

**Minutes**  
**Administrative Council – College of Education and Behavioral Sciences**  
**Thursday, February 12, 2009 – 9:30 a.m.**  
**Dean's Conference Room, TPH**

Present: Evans, Poe, Norman, Carter, Daniel, Fiene, Haggbloom, Powers, Sheeley (for Davis). Ms. Sharon Hartz and Mr. Tony Kirchner were present for a portion of the meeting.

**Ed Tech Issues** – Several Ed Tech issues were discussed. IT will be conducting the Active Directory Migration during the next month. Sometime during the summer, Topnet, Webmail, and Blackboard will begin using the Net ID for login. Brief comments were made regarding Digital Measures. Relative to printing quotas, ETC will join that move, but it won't affect departmental printing. ADA compliance in labs was also discussed.

**Data Entry/Outcomes Assessment** – Considerable discussion was held on data entry/outcomes assessment issues. The suggestion was made to schedule a meeting with the Provost and then meet with Dr. McElroy. Council members agreed that Dr. Norman should talk to Dr. McElroy.

**SACS Visit** – Brief discussion; the visit will be March 17-19.

**Budgets** – Discussion was held.

**Student Awards Ceremony** – Everyone agreed to keep the format the same as last year but to add a note on the invitations that the reception will be 1:30-2:00, with the actual ceremony 2:00-3:30. Dates being considered are April 19 or 26, and a final decision will be made at the next Council meeting. Dr. Poe reminded everyone to be working on the outstanding graduate student award.

**Enrollment** – Brief discussion on the ice storm's impact on summer enrollment.

**Meeting with Legislator** – Dr. Evans spoke briefly about a meeting with Representative Richards.

**Efficiency Targets** – Department heads should be thinking about this so that a target can be identified.

**EBSS** – Discussion was held relative to reading readiness. The possibility of a support service for international students was mentioned. This issue will be on a future agenda.

**Opportunities** – Dr. Evans met with personnel from Congressman Guthrie's office to discuss possible opportunities. He spoke further on bills before Congress and remarked on the public's misconception of the hours that faculty work.

**CEBS Organizational Changes** – Dr. Evans will meet with SIP and C&I related to organizational changes. Dr. Powers is providing leadership in the development phase.

**Program Review** – Dr. Norman asked department heads to thank everyone involved in the process.

**Higher Education Act** – Dr. Evans responded to a question about how the Act will affect the College. He expects that some programmatic opportunities will become available.

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**Taiwan Trip** – Dr. Fiene reported on plans for the Taiwan trip.

**Military Science Personnel Changes** – LTC Powell and CPT Mitchell will be leaving in the near future, as they have been reassigned.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary