

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, February 28, 2002 – 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Members present: Adams, Cooke, Crews, Filip, Fong, Greenwalt (for Nims), Haggbloom, Houston, Mikovch, Moore, Poe, Stayton, Stone (for Ecton).

Brief discussion was held on WKUSES. Department heads were reminded about the March 8 CEBS Advisory Board meeting and asked to be thinking about items for the agenda of the next meeting.

Dr. Adams spoke briefly about possible support from the Dupont Foundation regarding an Associate degree in IECE.

It was noted that Western was represented well at the recent AACTE meeting.

Sara York will be on campus tomorrow to meet about the TAPP program and the possibility of dual credit courses.

Department heads were reminded that transcripts are needed on part-time instructors. Also, they were asked to discuss with faculty the issue of reporting final grades, particularly for the Fall 01 semester.

Carl Filip, Jeffrey Hackett, Elizabeth Shoenfelt, and Jerry Wilder were suggested as faculty representatives for Leadership Studies.

Information was distributed on faculty workload calculations. Also distributed were budget worksheets. Dr. Burch will be meeting with the deans on Friday regarding budgets and salaries. Dr. Adams stressed that salary recommendations need to be linked to evaluations. If department heads so choose and the impact will be positive for the faculty member, they may go back two years in making salary determinations. Departmental budget worksheets should be returned directly to Dr. Evans.

Dr. Poe indicated that tentative plans are to hold a workshop for department heads on April 1 to discuss SACS. Also, it appears that a self-study will not be required by SACS, although data will have to be collected regardless.

Ms. Mikovch reminded everyone of the March 5 Hensley Lecture Series at which Dave Pelzer will speak. Students are encouraged to attend.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary