

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, March 3, 2005 – 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Members present: Poe, Keaster, Baker, Daniel, Ferguson (for Powers), Haggbloom, Hughey, Metze, Mikovch, Schlinker (for Fiene).

Information packets were distributed at the meeting. Dr. Poe discussed the handouts concerning classroom improvement funds and instructional equipment requests. The classroom improvement funds will be transferred to Facilities Management, and the instructional equipment funds will go to the Dean's Office. It is expected that Ms. Hartz and Dr. Haggbloom will be the contacts for those funds.

Information on salary increases has not yet been received.

Benchmark salary information has been provided to deans and will be shared with department heads in the near future.

Brief discussion was held on carryover funds. No definitive information is known at this time.

Department heads were encouraged to review the Centennial materials.

Dr. Poe indicated that the deans are discussing the possible establishment of teaching awards for part-time faculty. Any thoughts and suggestions should be forwarded to Dr. Evans.

Discussion was held relative to faculty and student international travel and study abroad. Concern has been voiced regarding the number of faculty members involved in international travel, particularly relative to liability issues. A policy will be drafted on this issue.

Dr. Poe reported that plans are under way to increase the involvement of colleges with MASTER Plan. One proposal being considered is for each college to have a picnic or other event on Wednesday, August 24, from 3:00-5:00 p.m. for students in the college. Further information will be provided later once a decision is reached. Department heads were asked to be thinking about how the college might use the allotted time.

Comments and suggestions on the policy for sub-grant proposals should be sent directly to Dr. Myers with a copy to Dr. Evans prior to next Tuesday's Council of Deans meeting.

Dr. Rico Tyler was designated as the College's representative to serve on the University Parking and Transportation Committee.

Dr. Metze reported on surplus computers that will be available for sale. If department heads would like him to include in his request computers for their respective areas, they should let him know.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary