

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, March 9, 2000 - 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Members present: Adams, Fong, Ferguson, Henson, Metze, O'Connor, Oglesby, Schnacke, Stayton

Dr. Adams shared a handout on salary adjustments stating that they are now finished. She passed out an email from Jim Flynn on the 4-year guarantee program.

There was then discussion on what we want to do with Graduate Admission Criteria. Dr. Oglesby shared the recommendations from his department. It was emphasized that the GAP scores are not the only criteria for admission. Main points of this recommendation are that each student would be evaluated by departmental graduate faculty using a) last 60 hrs. of undergraduate course work, b) prior productivity, c) letters of recommendation, and d) personal interviews with graduate faculty. These recommendations were thought to be good by the other council members. There was much discussion on this and the general consensus was that we need to make our programs more rigorous. Dr. Schnacke suggested that each student do a written narrative and have a portfolio. Each department could decide the variables. Dr. O'Connor shared a concern of our College not having a rigorous graduate program and giving "easy A's." Dr. Adams suggested this matter be taken back to the individual departments and then send suggestions on to the Graduate Programs Committee for a more formal proposal that could then be sent on to Dr. Burch. Dr. Burch requests this be done as soon as possible.

Dr. Adams then passed out an email on the University Senate. It was pointed out that some information pertaining to our College had been left off and this handout showed calculations which had been added to the original email.

Dr. Schnacke questioned Dr. Peterson's request for information regarding Certificate Programs. No one was quite sure how these programs were defined. Dr. Schnacke will follow up and report back to the council members.

Dr. Stayton brought up some concerns over the process of developing web-based courses. She stated that departments have been by-passed when scheduling these courses. Dr. Adams will invite Beth Laves, Dr. Burch, and Dr. Gray to one of the administrative council meetings to discuss this.

There was discussion of faculty receiving \$1,000 to teach UC 101. What is the overload criteria on this, is this a department policy or college policy, and what are the terms for how often a faculty member can teach it? Dr. Adams will follow up on this with the other Deans.

Being no further business the meeting was adjourned.

Susan Krisher, Secretary

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Acting Secretary

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