

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, March 26, 2009 – 9:30 a.m.
Dean's Conference Room, TPH

Present: Evans, Poe, Norman, Daniel, Gott (for Carter), Haggbloom, Hughey (for Davis), Metze (via video link), Powers, Schlinker (for Fiene)

CAD Material – Brief comments were made.

Proposed Parking Changes – Considerable discussion was held, and concerns were expressed relative to inconsistencies in policies particularly on whether students in night classes need to purchase permits. Comments were also made regarding the impact of charging visitors to park, especially when they have been invited to campus to participate in meetings, etc.

Faculty Evaluations – Comments were made regarding on-line evaluations and how they tie into promotion and tenure documents.

Chinese Language Institute – A Chinese Language Institute will be located on campus, and there may be an opportunity to include a certification component.

Traffic Flow – Discussions are being held concerning possible changes in the traffic flow on the hill.

Faculty Handbook – Council members were asked to review the proposed Faculty Handbook. An open forum is scheduled for March 30 on this issue. It has been noted that the description for the Professional Education Council is incorrect.

Symposium – Dr. Evans indicated that EKV will be holding a symposium on the doctoral program.

Meeting with School Superintendents – School superintendents will be on campus June 3, 4, and 5. WKU will host an afternoon meeting and dinner on June 4. Dr. Evans suggested having tables available at the vendors fair.

Frazier Museum – A function is scheduled for April 10 at the Museum, and 3-4 faculty from the College need to attend to investigate possibilities relative to curriculum in teacher education. This is an International Studies/Provost Office initiative.

Student Awards – Dr. Evans reported that department heads can give a cash award of up to \$150 at the student awards ceremony.

University Libraries Flyer – Distributed for information

Winter Term Annual Report – The document was passed around. A copy can be found on line. Dr. Evans noted that the College showed an increase, and he thanked everyone for their help with that.

Senate Bill 1 – Considerable discussion was held. Read the bill, as it will impact programs. The notation of “patriotism” may also have an impact on curriculum. Everyone review the document and give a lot of thought to it. The masters redesign will play an important role in this.

Introductory Courses in Reading and Math – Within 30 days of the effective date of Senate Bill 1, a plan will have to be in place to implement a process to develop core academic content standards for reading and math introductory courses. We are currently working on this.

GRREC – GRREC will be moving this weekend to their new location. The vacated area will be dedicated to activities related to literacy.

Unit Productivity Awards – Comments were made on this and the Action Plan. Ideas should be forwarded to Dr. Evans. Concern was expressed on the lack of a rubric for that process.

Impact Data on Student Performance – Department heads were asked to be thinking about impact data on the work we do programmatically relative to student performance.

Summer Schedule/Enrollment – Comments were made relative to scheduling classes. We also need to look at the need for faculty to teach courses as well as low enrollment courses. Summer 2010 offerings will need to be closely reviewed.

Enrollment – Enrollment is up for CEBS. Dr. Evans expressed his appreciation, particularly to Drs. Daniel and Fiene.

QEP Progress Report – For information only

ALIVE Center – Representatives are needed to serve on the Faculty Advisory Group for the Center.

Assistantships – Next year's funds will be the same as this year, excluding the money just received.

SACS Visit – The SACS visit went very well. Attention will need to be given to criteria for the selection of faculty and having vitae on file. Dr. Evans thanked everyone for their involvement in the visit, and he commended Tony Norman and Tony Kirchner for their work with assessment.

Gates Foundation – A meeting was held with representatives from the Gates Foundation. We have been asked to provide additional information. It is possible there may be some opportunities with the Foundation.

Diversity – Brief comments were made relative to diversity in the doctoral program.

New Building – Dr. Evans reported on a recent meeting regarding technology for the new building. Further comments were made.

As there was no further business, the meeting was adjourned.