

**Minutes**  
**Administrative Council - Council of Education and Behavioral Sciences**  
**Thursday, April 13, 2000 - 9:30 a.m.**  
**Deans Conference Room, Tate Page Hall**

Members Present: Adams, Evans, Ferguson, Filip, Fong, Metze, O'Connor, Oglesby, Sheeley (for Schnacke), Stayton

Dean Adams reminded members of the Deans Workshop to be held Friday, April 14, 2000, and to peruse the contents of the packet and the faculty handbook.

The Dean also reminded members that minutes of all meetings will be posted on the web. Discussion followed regarding the web and its composition and progress. Noted was the creation/completion of the Faculty/Staff home page (who is listed, who is missing, links to other websites due to staffing by grant, etc.) The result is that our progress is good. To help achieve our objective, Dr. Metze will offer workshops during the summer as demands dictate for the completion of most of these areas.

Also addressed were the percentages of course listings and syllabi now on web for the college, and the possibility of linking with other college entities such as the College Assistance Center for certification information, etc.

Dean Adams reviewed an e-mail from Dr. Kirchmeyer providing details about **Where is WKU Heading with Technology** meetings to be held on April 25th and April 26th, in the Regents Room. Members are encouraged to attend, and to e-mail comments to Dr. Kirchmeyer. Dr. Metze commented that classrooms be made rich in technology, not just student labs in some buildings.

Also, the Deans Office has received four (4) faculty requests to attend Dr. Kirchmeyers Computer Camp this summer. As space is limited, it is not known if any or all will be able to attend; however, additional classes may be provided.

Dr. Evans reported on lapsed salaries and the impact on future spending. In summary, there will be a decrease in monies available due to contributing factors; i.e., increase in enrollments, a medical benefits connection, payments for Development Officers, special requests, etc. Monies will be available, but not as much as in the past. The operating budget will be increased 1.2%.

Dr. Evans commented on optional retirements, and how monies are based and administered.

Dean Adams circulated a bookmark printed with the web site address and telephone number for Military Sciences=Army ROTC. LTC Filip said that bookmarks had been handed out and that the site had more activity. Dr. Ferguson noted that the Collier Council for Exceptional Students were also using the bookmarks with similar results. Dr. Adams added that the bookmarks could be printed to meet departmental specs **B** just let her know.

LTC Filip mentioned that General Smith and/or General Kennedy may have media representatives soliciting comments from his Department and/or the College. His stand would be "No Comment."

As there was no further business, the meeting adjourned at 10:05 a.m.

Respectfully submitted,

Rita Collins, Acting Secretary for  
Cathie Bryant