

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, April 18, 2013 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Derryberry, Capps, Evans, Kirchner, Kline, Pope-Tarrence, Poe, Dietrich, Applin, Poe, Norman

Guests: S. Walters (represented S. Walker)

SACS: Dr. Pope-Tarrence will be meeting with unit heads to discuss faculty qualification information needed for the SACS report.

Enrollment: Unit heads were asked to monitor their summer term course enrollment numbers.

Promotion and Tenure: Departmental faculty should keep working on revising their promotion and tenure documents. The Council agreed that the verbiage departmental leadership needs to be replaced with organizational leadership on the annual evaluation instrument. Discussion. Dr. Evans requested that the promotion and tenure documents be turned in to him early summer. The CEBS Dean's office will forward the documents to Academic Affairs.

Course Efficiencies: The Council discussed course offerings and GRH classroom seating capacities.

Release Time: CEBS faculty who received release time for special projects are required to submit a progress report to their respective unit head by mid-May. After review, unit heads will forward the reports to Dr. Evans.

The Council briefly discussed a possible demand for a MAE Assessment and Evaluation program.

The Council addressed issues related to the recent established of non-profit online program offerings by out-of-state universities and the possible effect on our CEBS programs.

As there was no further business, the meeting was adjourned.

Tammy Spinks, Secretary