

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, April 24, 2008 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Norman, Daniel, Fiene, Haggbloom, Hughey, Lich, Powell, Powers. Ms. Sharon Hartz and Ms. Cheryl Kirby-Stokes were guests.

--ALIVE Center – Ms. Kirby-Stokes spoke about the ALIVE Center and its services. She also spoke about Student Engagement Activity Transcript (SEAT). Students will be responsible for a certain number of SEAT hours in order to graduate. This issue is being discussed further by Dawn Bolton and Doug McElroy. Digital Measures was also mentioned, and Dr. Evans indicated he would get clarification from Dr. Bolton regarding concerns raised.

--New Building – A meeting was held on Wednesday with the architects. Alternatives are being considered as far as ways to cut expenses.

--Budget – Information is expected on Monday. The President has not yet finalized the number of positions that will be lost. At this point, it is expected that there will be an across-the-board pay increase of \$500. One anticipated challenge will be the possibility of accepting more students into classes. Department heads need to review part-time needs between now and next week. Dr. Evans expressed his concern relative to the impact on students from the lack of lapse salaries. Ms. Hartz is working on information related to GAs. She reported that the part-time instructional forms will be completed on line and via email, probably beginning in the fall.

--Salary Compression – \$284,000 is available, and that includes fringe. Promotion funds are already budgeted. Summer stipends will go up to \$4500 for those teaching. Administrative personnel will receive \$4000. Further comments were made regarding CPE and the proposed tuition increase. (Information was received on 4/30/08. The soft money personnel can only receive \$500.)

--SACS Assessment – More information will be coming, but Council members should be thinking about this issue.

--Optional Retirement – Discussion on faculty eligibility for optional retirement. It is understood that an individual needs to be tenured to be eligible for this program. Instructors are continuing appointments and do not receive tenure. It was agreed that our understanding is that tenure is a requirement for optional retirement status.

--Student Research Council – Farley Norman was appointed as the CEBS representative.

--Student Awards Ceremony – Feedback on the ceremony should be forwarded to Ms. Bryant. Dr. Evans asked that department heads work on getting brief descriptions of each award ready for next year. Suggestions were made such as having the parents and family stand to be recognized as well as not recognizing faculty in attendance. If anyone prefers, they are welcome to read the names.

--Commencement – Dr. Evans stressed that appropriate faculty representation is needed at both the undergraduate and graduate commencement ceremonies. Council members were asked to be thinking about how to acknowledge student theses at next year's ceremony.

--EEd 570 – Brief comments. Availability of this course will be published in school districts.

--Enrollment Growth Business Plan – Materials were distributed. The undergraduate target was met last year, but the graduate target was not. We will be responsible for explanations as to which initiatives have been met, unmet, or exceeded. Dr. Evans added that it would be helpful to identify where the growth came from at the undergraduate level. Department heads should review the document and bring information with them to next week's meeting.

--Military Science Minor – Discussion about the possibility of a major in Military Science. LTC Powell should discuss this issue with Dr. Poe.

--Enrollment Growth Ideas – LTC Powell mentioned the possibility of increasing enrollment with teachers in Europe. Dr. Evans indicated he would send an email on Troops to Teachers. Also, a concentrated effort will need to occur to accommodate students who attend ATP in the summer.

--Budget Situation – Everyone is encouraged to be as positive as possible regarding the budget situation.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary