

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, May 7, 2009 – 10:00 a.m.
Dean’s Conference Room, TPH

Present: Evans, Norman, Daniel, Gott (for Carter), Haggbloom, Stickle (for Davis), Powers

University Logo – Questions have been raised about individual units having their own logos. Stationery, business cards, and any external signage must conform to the University guidelines. Robbin Taylor has oversight. If anyone has additional thoughts, get them to Dr. Evans.

Centers – Dr. Evans noted that the creation of a “Center” needs Board of Regents approval.

Enrollment/Housing Requests – Numbers for this coming year are up.

Salaries – The President will support personnel adjustments as needed for market adjustment, promotion, sources of funding, or additional assigned duties.

Overtime – Anything over 40 hours is considered overtime.

Grant with China – WKU will be considered the flagship university in terms of a 4-year curriculum grant relative to internationalization. This will impact our college and present us with some opportunities.

Study Abroad – Council members were asked to review the Risk Management Policy Manual relative to its impact on study abroad, particularly student teaching. This issue will be on the agenda in two weeks

College Readiness – Dr. Evans feels that all GRREC districts will be interested in the \$30,000 award for college readiness from CPE.

College Website – Dr. Evans commended Usmaan for bringing the College website into compliance. If any departments need help, let him know.

Budget – There is a good possibility another budget cut may occur; no information is known at this time. Unit heads were encouraged to look at numbers for meeting the needs of students while maintaining efficiency.

Task Force Recommendations – Recommendations from the task force chaired by Dr. Lee will move forward and are expected to impact some of our students.

Lexington ATP – Please get materials for this ATP to Michelle Kahler.

Navitas – This group will be recruiting international students from Australia and working with them as freshmen, after which we will work with them throughout the remainder of their stay.

Enrollment – Keep Dr. Evans apprised of enrollment figures.

Gates Foundation – The Gates Foundation is pairing up with SREB on college readiness in Kentucky.

Strategic Priorities – Items from the college need to be forwarded to Dr. George. If individuals have any “big ideas,” please share them with Dr. Evans by Friday.

Outside Employment – No response to our feedback has been received.

DELO Funds – We should receive a portion of the DELO funds this fall. Some will remain with DELO for renovation of the Knicely Center. There are plans for a hotel to be built somewhere near South Campus, and the Knicely Center will provide conferencing facilities. Further discussion was held on DELO funds and how they can be used to benefit the university. Dr. Evans noted that some of the funds may be used to purchase property near campus to be used for international programs.

Why Rules Matter – Document was distributed and brief comments were made.

Business Plan – Unit heads should review what was done last year and respond in writing to Dr. Evans.

External Funding – Viable options were discussed.

GAs – Dr. Evans plans to visit with each department head.

Administrative Council Meetings – A meeting will be held next week; after that they will be on call as needed.

Vacations – Be sure to give your vacation schedules to Ms. Bryant.

Engaging the Spirit – Scheduled for August 21. Further comments were made on the Fall opening event schedule.

Hooders for Commencement – Poe, Shoenfelt, and Powers will doing the hooding.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary