

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, May 10, 2007 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Daniel, Ecton (for Fiene), Haggbloom, Hughey, Metze, Mikovch, Powers.

Dr. Evans expects to receive information regarding the issue of loss of time while faculty are on sabbatical leave.

Brief comments were made on the BSA summer schedules and on the new logo, The centennial banners that were displayed across town will be available for \$25. Ms. Bryant was asked to obtain one for the College.

Postage and minimum wage are going up, and that will impact budgets.

A portion of the Supply Services Building will be occupied by the Kentucky Museum, which will mean less space for the surplus of items.

Starbucks will replace Java City, and a bagel shop will also be coming to campus.

Brief remarks were made on critical thinking.

Department heads were cautioned about canceling any classes in Owensboro.

Faculty searches were discussed, particularly relative to shallow search pools.

We have been asked to provide detailed information in the comments section when completing EPAFs.

Dr. Metze will get clarification on the report that TPH will receive eleven new computers.

Dr. Evans hopes to be able to move carryover and lapse salary funds to an account for the new building.

Discussion was held on budget implications relative to summer and fall enrollment. Recent data show the number of high school graduates leveling off, creating some issues for the University.

The draft ATP schedule was discussed. Drs. Poe and Evans plan to attend as many as they can. Advisors should be encouraged to make ATP a positive experience for students. Dr. Poe plans to meet with those involved in advising. The Registrar's Office also will provide training on assisting students with the registration process.

Dr. Evans spoke about the importance of enrollment management and that everyone should take ownership, as it is essential to the University.

A TopScholar brochure was distributed.

The Council of Academic Deans has forwarded a resolution to the University Administrative Council requesting that cage fighting and violent sports no longer be sanctioned by the University.

Material regarding faculty evaluations was distributed for information. In addition, a document on Authentic Leadership and the Authentically Difficult Employee was shared.

UK will be holding a conference on May 18 concerning Ed Schools: Perspectives on the Past, Prospects for the Future. Dr. Evans will forward the URL to anyone interested in attending.

Brief discussion was held on summer enrollment and on current open positions in the College.

Dr. Metze gave a report and demonstration on Digital Measures to replace the MIS system in the fall. Dr. Evans asked department heads to brainstorm between now and next Thursday. Dr. Metze expressed his willingness to demonstrate the system to any interested faculty.

The business plan was discussed, and Dr. Evans noted that more work is needed on the undergraduate portion. The sections on departmental budgets will also need to be completed.

Drs. Burch and Bowker will be attending the May 24 Council meeting.

Department heads were asked to respond to two issues: (1) What are we doing from a recruitment perspective? and (2) What are we doing from a retention perspective? Dr. Evans will meet individually with department heads next week in order to provide Academic Affairs with a response.

Brief discussion was held relative to Dr. Evans' recent trip to Malaysia. He asked that information related to the business plan be submitted to him by next Wednesday.

Dr. Evans met the new Commissioner of Education; she has expressed interest in our doctorate.

The Levine document on Educating Researchers will be forwarded to Council members.

Department heads expressed a need to receive final salary figures prior to faculty notification.

Brief comments were made regarding Commencement.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary