

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, May 17, 2007 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Norman, Poe, Daniel, Fiene, Hughey, Metze, Mikovch, Mutter (for Haggbloom), Powers

Information on vacant positions was distributed.

Brief discussion was held on the latest draft of the EPSB redesign on the masters and teacher standards. The document, approved by the Board on Monday, applies to rank changes only. Any questions or concerns should be forwarded to Marilyn Troupe, copy to Dr. Evans.

Dr. Norman is working on a how-to guide and template for individuals working on folios. Dr. Evans expects to complete all folios during the 08-09 academic year.

Summer enrollment is up from last year. Dr. Evans cautioned about enrollment caps.

Considerable discussion was held on the business plan. Department heads were asked to review the document and provide feedback to Dr. Evans today so that he can forward it before going out of town.

The issue of student credit hour production was discussed relative to the Business Plan; department heads should forward their best guess to Dr. Evans. Brief comments were made on his recent trip to Malaysia.

Everyone was reminded that Dr. Burch will be meeting with Dr. Evans next Thursday at 8am. At 9:30, she and Dr. Bowker will join the Administrative Council meeting.

Information from NCATE was distributed.

Department heads were asked to be thinking about needs relative to graduate assistantship stipends and tuition waivers. A decision will be made by the May 31 Council meeting, so they should be prepared to discuss it at that meeting.

Dr. Poe reported briefly on ATP. With the increase in ATP attendees, we need to look at how to manage a larger number of students. Advisors and faculty who will be assisting students with the registration process are strongly encouraged to attend the May 31 session to be conducted by the Registrar's Office. Dr. Evans reiterated the importance of that training session.

The Research and Economic Development Strategic Plan was distributed and discussed at length. Comments are to be forwarded to Dr. Evans by May 25, as he plans to submit the report by that date. When it is complete, he will forward copies to Council members.

Brief remarks were made regarding data provided by Institutional Research.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary