

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, May 29, 2008 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Brantley (for Powell), Daniel, Haggbloom, Mason (for Hughey), Mikovch, Powers.

--CAD Minutes – Distributed for information.

--Evaluations – Be sure all evaluations are completed, as those individuals not evaluated will not receive a salary increase, nor will their supervisor.

--Salary Compression – Salary compression decisions are anticipated to occur in July.

--Homecoming – It was agreed that the College will not have a tent at 2008 Homecoming.

--MetLife Survey – Distributed a copy of the MetLife Survey on the American Teacher.

--Lapse Salaries – Lapse salary information was distributed and discussed. Dr. Evans needs information from department heads on any faculty they have on grants and we are buying their time.

--Travel Funds – Dr. Evans reported on travel funds in the Dean's Office, adding that no funds will be available next year to cover overages. Travel for state meetings will not be supported unless there is a critical need. We will need to be looking at the DELO funds as well.

--Enrollment Growth Business Plan – Considerable discussion on the Business Plan. Department heads were asked to review the information and notify Dr. Evans of any additions or corrections by this afternoon if possible. Help is also needed on No. 5.

--Dr. Evans' Travel – Dr. Evans will be attending the New Deans Institute in Anchorage, AK, next week. The Administrative Council will not meet that week.

--Graduate Admissions Process – Brief discussion was held on the turnaround time for graduate admissions.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary