

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, June 28, 2001 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Evans, Cooke, Crews, Fiene (for Ecton), Fong, McCay (for Filip), Metze, Poe, Stayton.

Dr. Adams' cover memorandum to Dr. Burch on the 2002-2003 staffing plan was distributed and discussed. She and Dr. Evans will be meeting with Dr. Burch and Mike Dale on July 9 to discuss it. As it will need to be submitted tomorrow, department heads were asked to notify Dr. Adams of any changes by the end of the day today.

Dr. Adams reminded department heads that faculty retirements can be put in the staffing plan only if the retiring faculty have submitted a letter of intent.

The issue of web courses was discussed, particularly relative to the offering of free on-line short courses. Dr. Cooke indicated that they are looking at possibly offering something for parents on suggested children's books, which could tie into a literacy course.

Brief discussion was held on trust fund monies, and Dr. Adams announced that the College has received approval for the new ITV classroom. She also reported on a reading grant that Dr. Cooke's literacy faculty have received.

Dr. Adams has received approval to move ahead with purchasing faculty time from Ogden and Potter Colleges and looking at distinguished faculty members from those colleges who are interested in the pedagogy in their field.

Dr. Fong has been asked by Dr. Burch to replace Dr. O'Connor on the department heads advisory committee to the Provost.

Brief discussion was held on the President's memorandum regarding clamping down on cheating.

Dr. Metze discussed computer replacement for faculty. CEBS will get 11 computers, 7 for new faculty and 4 for replacements. Further discussion followed. He asked that he be contacted when searches are completed, so that he can request computers for new faculty. Also, he invited everyone to visit the lab to see the new computers and software.

Dr. Adams indicated that four students are needed to serve on the student publications committee for the University. Please submit names to Cathie.

Information was distributed and discussed regarding alternative routes to certification. Dr. Adams is looking at the possibility of bringing in Steve Tozer to make a presentation on this issue to faculty. There was agreement to try to invite him on either August 13 or 14.

Dr. Evans distributed copies of the admissions report for degree seeking students and reported that Sharon Mutter has received a grant in the amount of \$1 million.

Dr. Evans spoke briefly on identifying programs to be emphasized at the graduate level relative to the Strategic Plan.

Dr. Adams will check on the Unit Productivity Awards. Dr. Evans added that he is not sure whether there will be lapse salary funds available. He is hopeful, however, that indirect monies will be received after July 1.

Discussion was held on using funds from last year's summer school for faculty for professional development.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary