

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, July 13, 2000 - 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Members present: Adams, Crews, Fong, Houghton, Houston, Kersting (for Cooke), Mikovch, Poe (for O'Connor), Schnacke, Stone.

Dr. Adams distributed a copy of the email regarding graduate tuition and said she would continue to pursue the issue.

Faculty access to SIS screens was discussed. Dr. Adams asked that it be determined to what screens faculty are allowed to have access.

A training program for admissions counselors will be held on August 10 at 3:00 in the Dean's Conference Room to meet with CEBS department heads. The purpose is to present information to the counselors on programs within the College. Departments need to be represented and should bring any information they feel could be helpful.

Dr. Burch has scheduled a meeting of deans, department heads, and directors for August 10, 8:00-2:30. Lunch will be provided, and it will be held at South Campus. Because of this commitment, Dr. Adams will re-schedule the meeting with department heads she had previously planned for that date. Instead, Dr. Adams' meeting will be held on August 9. Department heads were asked to email her as to their availability on August 9. The meeting could start around 10:00 and go through lunch, or it could start with lunch and go until around 2:30.

The issue of load credit being given for independent studies and advising was discussed. Recently, several independent study requests have been received. Approval was given for these particular requests so as not to penalize the students. In the future, however, the use of independent studies will be addressed. Dr. Poe explained how the Psychology Department handles independent studies and advising.

Dr. Adams discussed faculty reduced loads for teaching graduate classes and what is expected from that reduced load.

Department heads agreed that they would be interested in hearing Dr. Jefferson share with them on how the business college deals with student credit hour production.

Cost effectiveness of summer school was discussed.

Discussion was held on the undergraduate retention and graduation enhancement proposal for 2000-2001. Department heads were asked to begin thinking about this.

It was noted that the July 20 Administrative Council meeting will be held at 8:30.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary