

**Minutes**  
**Administrative Council – College of Education and Behavioral Sciences**  
**Thursday, July 22, 2010 – 9:30 a.m.**  
**Dean's Conference Room, TPH**

Present: Evans, Norman, Gott (for Carter), Haggbloom, Hinternish (for Caldwell), Keaster (for Schlinker), Kline, Metze, Powers

**KDE** – The KDE organizational chart was distributed and briefly discussed.

**Honors College Freshmen** – A list of incoming Honors College freshmen was distributed.

**Maps** – Maps were distributed that depict (1) the location of employment for persons with a WKU bachelor's degree and (2) WKU proportion of all teachers, 07-08.

**Dean's Retreat** – Materials from the Dean's Retreat were shared.

**Enhancing the Spirit** – Council members were reminded of this meeting in the morning.

**Deans, Department Heads Workday** – The workday scheduled for August 10 will be only 3 hours in length.

**Provost Position** – Dr. Evans gave a brief update on the new Provost, Gordon Emslie.

**Dean's Meeting with Provost** – Department heads were asked to provide bulleted items (positive things) as well as some of the challenges relative to their respective programs, as Dr. Evans will be meeting with the Provost on August 15.

**iCap** – Brief comments on the status of iCap

**Diversity Policy** – Changes are being made in the Kentucky plan, and WKU will have to develop a plan within the state's concept.

**Hiring Plan** – Discussion on minority faculty and the Visiting Minority Scholar Fellowship Program. Dr. Evans commented on the use of lapse salary funds related to the faculty minority hiring plan.

**HB 160** – Considerable discussion was held on the five areas to be addressed within HB 160.

**Grants** – Discussion on materials relative to 9- and 12-month faculty serving as PIs on grants. Department heads should be thinking about this as it relates to their unit.

**Department Heads Evaluation** – We need to be thinking about the department heads 4-year evaluation process and how it can be improved. CAD members are on a 5-year schedule.

**WKUSES** – Brief comments

**Commencement** – Brief comments

**Stipends for ATP** – Brief discussion on stipends for individuals who work at ATP

**Graduate Assistantships** – Brief discussion and comments

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**Enrollment Growth Dollars** – Dr. Evans indicated that efforts are underway to get these funds built into the salary base. He noted that vacant positions will now remain with the departments. Dr. Evans plans to meet during the second week of August to discuss vacant positions.

**Opening College Meeting** – The CEBS opening fall meeting will be held on Wednesday, August 25, at 10:30 in the auditorium, followed by a luncheon in the Dean's Office area. The format of the meeting will remain the same as in past years.

**August 26 Administrative Council Meeting** – canceled

**Evans Schedule** – Dr. Evans gave an overview of his schedule for the next few weeks.

**Doctoral Program** – Dr. Evans will be sending out an email this afternoon.

**Replacement Computers** – Dr. Metze requested the names of any faculty who do not want replacement computers.

**Furnishings for New Building** – Discussion held

As there was no further business, the meeting was adjourned. At the conclusion of the meeting, Council members met with one of the CEC Executive Director candidates.

Cathie Bryant, Secretary