

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, September 9, 2010 – 9:30 a.m.
Dean's Conference Room, TPH

Present: Evans, Poe, Norman, Caldwell, Carter, Gott, Haggbloom, Kline, Metze (video), Schlinker

Accreditation – Brief comments and discussion

Continuation Recommendations – Recommendations on faculty in years 2-5 are due Monday, Sept. 13. Make sure any concerns are incorporated into the document and have back up. First-year faculty continuation recommendations are done in the spring.

A Sense of Urgency – The book was distributed. Council members were asked to read the first three chapters prior to next week's meeting. Dr. Evans followed with brief comments about college readiness, particularly relative to the undergraduate level. He stressed the importance of thinking about our work to prepare educators. A new initiative will begin soon in which we will partner with the Daviess County Schools and OCTC. The Economic Development Council also will be involved.

Majors/Minors Fair – Council members were reminded of this, to be held on September 22 from 11:00-1:30.

New Building – The new building will be the E&P Building. Tate Page will probably remain in use at least another 8 years.

UK – Brief comments on Lee Todd stepping down as President

CAD Minutes – Attached for review

Public Affairs – Unit heads were asked to forward information directly to Bob Skipper and copy Dr. Evans relative to work of the units. Public Affairs is working to enhance the University's reputation. Dr. Evans noted that the College will continue to use our newsletter as well as some type of electronic format. The current issue of the newsletter will be out very soon, with another to follow shortly after.

Part-time Payroll – Dr. Evans discussed and explained

Faculty Handbook – Revisions to the Faculty Handbook are being discussed. Council members should review the current handbook and provide feedback. This issue will be discussed again at next week's meeting.

Transitional Retirement – The 5-year period of time will remain the same

Administrator Appointments – Discussion was held on issues concerning 12-month appointments. Department heads should discuss this matter with faculty, specifically relative to whether it is negotiable.

GTAs – The administration is looking at ways to help change faculty workloads to allow more time for research. We also need to look at growth plans for our current GAs. Funds are available for additional personnel, and we will have to make our requests by October 31. Council members should be thinking about our needs for GAs, GTAs, etc. This issue will be addressed again in the future.

Staffing – Information was distributed, and considerable discussion followed.

Extended Campus Faculty Workloads – Brief discussion. Dr. Evans asked Council members to provide him with their best thoughts.

Equipment Requests/Classroom Improvement – We should be receiving information soon, and Dr. Metze will be working on that. Unless there are specific needs in the new building or Tate Page, we shouldn't need any of the funds.

Cash Bonuses – Council members expressed their opposition to this proposal. They suggested depositing money into PD accounts.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary