

MINUTES
ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES
Thursday, September 10, 1998 – 8:00 AM
Dean's Conference Room, Tate Page Hall

Members Present: Evans, Mikovch, Fong, Metze, O'Connor, Oglesby, Payne, Schnacke.

Discussion was held on the issue of post-tenure review, particularly regarding allowance for external input. The suggestion was made to form a pool of individuals from the College to serve that purpose.

The current academic calendar was distributed and discussed. Evans indicated that there will be some flexibility, and any diversions from the schedule need to be discussed with Sharon Dyrsen. He asked department heads to encourage faculty to stick to the schedule and the assigned classroom. Also, any information on three credit hour classes should reflect that those classes are over no less than a three-week time frame.

Brief discussion was held on advising and making it a part of the reward system.

Distance learning was discussed. There is a push to offer more courses via satellite. Also discussed were stipends for graduate assistants and part-time faculty,

Discussion was held on the staffing plan, and department heads were encouraged to be creative when working with their plans and to tie them in with the strategic plan. This issue will be discussed at the September 15 meeting.

Brief discussion was held regarding graduate assistant and student workers salaries.

Evans indicated that there are three major issues relative to the strategic planning process: student recruitment and retention, use of technology, and student success. These issues should be addressed up front. Another issue deals with the President's desire that the University meet U.S. News and World Report categories. The suggestions were made to work together as a college and to get advertisements out early to allow for the best possible of candidates.

Considerable discussion was held on carry forward funds, fund balance, and lapse salary distribution. Schnacke suggested the possibility that the funds received due to the increase in student enrollment could be earmarked for the college and/or department.

Brief comments were made on the impact of the new policy regarding photocopying in the library. Evans will raise this issue.

Brief discussion was held on incentives for faculty to commit in September to a retirement date in order to allow enough time to conduct searches. Evans will discuss this issue with the deans.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary