

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, September 23, 2010 – 9:30 a.m.
Dean's Conference Room, TPH

Present: Evans, Poe, Norman, Gott (for Carter), Haggbloom, Metze (video), Schlinker, Smith (for Powers)

Marketing – Copies of the current booklet used for CEBS marketing were distributed and discussed.

Copying Service – This was discussed at the CAD meeting and will be addressed further.

Faculty Awards – The faculty awards/UDP process is being moved to electronic submissions.

GTA Requests – Requests are due October 31, so continue to think about this issue.

UK Medallion for Intellectual Achievement – Brief comments

Faculty Evaluation of Administrators – Discussion

CHHS Evaluation Form – Review this form, as it will be discussed again next week.

Appointment Letters – Appointment letters will now be sent from the dean of the respective units. Department heads should review the form letters and try to format them to be unique to their particular unit. They will be received electronically. Discussion will continue at next week's meeting.

Inclement Weather – We will err on the side of safety. Instructors should use their own judgment in holding evening classes.

Staffing – A CAD meeting on staffing is scheduled for October 6. Further discussion followed.

A Sense of Urgency – Discussion on Chapter 4 will be held next week.

Faculty Vitas – Department heads should remind faculty to upload vitas to Digital Measures.

Faculty Handbook – This is a continuing issue.

SKyTeach – Dr. Poe reported on the possibility of our seven graduating SKyTeach students being employed in Florida.

NCATE – Dr. Norman indicated that the rejoinders are back and being uploaded.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary