

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, September 26, 2002, 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Cooke, Crews, Ecton, Filip, Fong, Haggbloom, Houston, Metze, Poe, Powers, Sheeley

Dean Adams reported that the staffing plan overall was quite positive especially in the support of off-campus programming. There have been quite a few elementary education positions approved. She thanked all the department heads for their hard work on the staffing plans.

Dr. Adams reminded the department heads that the Provost is encouraging departments to hold meetings to discuss the dean search and also that she is planning to set up meetings with Bob Cobb to discuss correct counts in FTE faculty and student credit hour production.

It was announced that a hybrid program to prepare teachers as leaders is in the planning stages. After consultation with the Education Professional Standards Board, we will be looking at programs with several curriculum options.

Dean Adams reported that after her meeting with the Education Professional Standards Board on Monday of this week, Western was one of three public universities in the state that was not being called up on warning based on Praxis scores.

Dr. Cooke announced that their department has received a \$150,000 donation for an autism program.

It was reported that Cindy Houston has been having some problems with adjunct faculty approvals. She needs to have a two-week turn around on these. Also it was discussed that off-campus coordinators should not be sending their requests of course offerings to the departments but directly to Cindy. The Dean encouraged the department heads to forward those on to Cindy in order not to have scheduling conflicts.

The College newsletter is now done, and Cindy Houston handed several out for distribution.

Retta Poe announced that a memo will be out soon with instructions about how to submit assessment plans. There is a November 1 deadline. Also, another memo will come to Dean's offices asking for assistance with assessment plans for other units such as TRIO, Gifted/Talented, T/TAS, etc.

Leroy Metze reported that there is a web-based PPST-like practice for Praxis now available in the computer lab.

As there was no further business, the meeting was adjourned at 10:20.

Susan Krisher, Secretary