

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, October 31, 2002 – 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Members present: Adams, Evans, Cooke, Crews, Ecton, Filip, Fong, Haggbloom, Mikovch, Moore, Mutter, Nims, Poe, Spall (for Ecton), Storey. Mr. Rick DuBose was a guest.

Dr. Evans reported that the paperwork for the Associate Dean for Curriculum position should go forward today, and the other Associate Dean position is still being finalized. The Provost has expressed her support of the Grants Administrator position as well. Input on that position should be submitted to Dr. Evans by Monday.

Dr. Evans spoke briefly about the responsibility for the College newsletter. He asked department heads to provide him with suggestions ASAP.

It was agreed that a decision needs to be made next week concerning whether the College will move the indirect monies to the research foundation, where interest can be drawn on the funds.

Lengthy discussion was held on EDFN 500. Feedback should be provided to Dr. Evans before Tuesday so that he can discuss it at the deans retreat and/or department heads work day.

Mr. DuBose made a presentation in which he explained how corporate and foundation programs differ from Sponsored Programs. He offered assistance in working to identify funding sources for programs that could use the additional support. He also asked for the Council's help in identifying potential donors as well as ideas and programs that need funding. Mr. DuBose explained that his responsibility is to serve as a liaison between the University and the business community.

Mr. DuBose clarified the difference between gifts and grants. Anything coming from a private foundation, an individual, or a corporation can go through Development or Sponsored Programs. However, Sponsored Programs works generally with government grants. As further clarification, the College Heights Foundation works only with scholarship programs. Anything else should go through the WKU Foundation.

Dr. Evans announced that both the elementary and middle school teachers of the year are Western graduates.

Dr. Adams discussed the University Distinguished Professor policy and added that the process has changed. It is a five-year appointment, but the title is retained. When the individual retires, the title of Emeritus is added. It is hoped that the stipend amount will be increased in the future.

The responsibilities for John Hardin, the Assistant to the Provost for Diversity Enhancement, are attached for information only.

Dr. Adams reported on a conference and other meetings she attended to look at the role of two-year institutions in teacher preparation and continuing professional development for teachers. She also reported on the 2+2 program.

Dr. Poe reported on the Deans meeting and the President's report on accomplishments. If faculty would like a copy of that document, they should call Bob Edwards.

Department heads were asked to be thinking about what points of collaboration might be considered with institutions in Owensboro. Dr. Adams asked department heads to let her know of programs that might work with this collaborative venture.

Parking was discussed briefly, particularly relative to the times during the semester when home basketball games are scheduled.

Dr. Poe reported on shifting budget resources as well as the slowness of internet access.

To date, the agenda for the deans retreat is as follows:

- Staffing
- Faculty evaluations
- Continuation reviews

To date, the agenda for the department heads work day is as follows:

- Budget
- Staffing
- Advertising for faculty positions
- SACS
- The role of the Community College in the University's program

Dr. Poe discussed the parking planning document and added that feedback should be submitted to either Dr. Burch or Dr. Adams.

Dr. Adams reminded everyone that nominations for the Honorary Doctorate are due November 22. Information on involvement in the November 2 Focus on Western is due today at noon, and Assessment Plans are due November 1.

Ms. Storey announced that the Law Conference will be held November 11 and 12. The Job Fair is scheduled for December 6.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary