

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, November 1, 2007 – 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Daniel, Fiene, Haggbloom, Hughey, Lich, Mikovch, Powell, Powers. Tom Hiles was a guest.

Mr. Hiles shared information related to the capital campaign. He commented further that donors tend to contribute large amounts for "big ideas." CEBS is positioned well for opportunities with the new building. He encouraged big ideas in that area and offered assistance with talking to donors about the impact of those ideas. Everyone was reminded to identify prospects and to include and acknowledge in-kind gifts. In addition, the media and experts lists need to be kept updated.

Ms. Lich distributed brochures and indicated her willingness to work with individuals in the College regarding opportunities for the new building. She expressed her appreciation for the work on the KASA reception and welcomed more of these types of activities.

The possibility of a summer institute for middle school students was discussed briefly.

Opportunities to present to the Gates Foundation were discussed. Department heads were asked to look over the brochure and make any necessary revisions. In the near future, an electronic version of the brochure will be accessible on the web.

A packet of informational materials was distributed. Dr. Evans pointed out that the EdD will be presented at the November CPE meeting.

Discussion was held concerning the issue of student travel relative to PIE grants. Proposals for funding are due November 10.

Dr. Evans spoke briefly about inviting individuals from DELO to come to a future meeting to discuss the use of their funds.

The possibility of no longer using the GRE for admission to graduate programs was discussed briefly.

Terry Wilson was nominated to serve on the Sustainability Development Committee. Also, Tony Kirchner will represent the College on the committee studying the on-line survey.

Dr. Evans plans to attend next week's Long Term Policy Research Center meeting and will represent the University.

The book, *Blue Ocean Strategy*, was distributed. Discussion will be held at a later date.

Dr. Evans and Ms. Lich reported briefly on developments relative to the Todd Professorship.

Two faculty members from Curriculum and Instruction will be representing the College at the Student Engagement Conference.

Janice Ferguson and Ginny Pfohl were nominated to provide assistance in shaping the University Experience curriculum.

Dr. Evans will meet next week with the Provost regarding the staffing plan. He voiced concerns relative to low salaries.

The issue of furniture for the new building was discussed, and Dr. Evans indicated he will meet with the architects on November 6. Copies of the floor plans should be available for department heads in the near future.

Dr. Evans reported on the location being considered for a new Visiting Scholars House.

A meeting will be held later today to discuss the students with 90+ hours.

Brief discussion was held on carry forward funds, particularly lapse salary funds for GAs.

It was reported that discussions are being held concerning the announcement that CPE has opened up Ft. Knox to institutions across the state.

The Faculty House should be completed and be available for faculty by March 2008.

Dr. Evans indicated that the University is not actively involved in discussions about the possible location of a halfway house on Hospital Hill.

Any individuals who have data stored in SSB will need to remove it ASAP.

A review of salaries is being conducted by the EEO office.

Council members were reminded to be thinking about enrollment targets and their ramifications.

Dr. Evans cautioned department heads regarding hiring pools, as they will be closely scrutinized in the future.

The University is in the process of planning events to occur on February 12, 2009, involving the birthdays of Lincoln and Darwin.

There was agreement that the five-year period of time for optional retirement should remain the same. Further discussions have been held regarding optional retirement for individuals in ORP.

Department heads were asked to review information in brochures and on websites and update where necessary.

Brief discussion was held on issues relative to air quality. Dr. Evans will investigate further.

LTC Powell reminded sponsors to submit their checks to him.

The CEBS Advisory Board will be meeting during Homecoming weekend. Dr. Evans hopes to expand the membership on the Board and asked for nominations. Additional discussion followed regarding the types of individuals who would best serve the College.

The College will again have a tent for Homecoming.

The ROTC Veterans Day Ceremony will be held on November 11 at 1:00. Dr. Dero Downing will be inducted into the Hall of Fame at that event.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary