

**MINUTES**  
**ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES**  
**Thursday, November 11, 1999 – 8:00 AM**  
**Dean's Conference Room, Tate Page Hall**

Members Present: Adams, Ferguson, Filip, Mikovch, O'Connor, Oglesby, Schnacke, Sikora (for Fong), Stayton, Storey. Mr. Richard Kirchmeyer was a guest.

Introductions were made for Vice President Kirchmeyer. He began by saying that he would be pleased to speak at departmental meetings, particularly to hear faculty concerns regarding technology. Focus groups have been conducted with students and also will be scheduled for faculty and staff. Dr. Adams spoke briefly about the strides being made in the College which include the addition of 2+2 agreements on the Web and course syllabi. She added that we are unable to link to catalog descriptions, which is something the College would ultimately like to do. Eventually, she hopes the College is able to link into schedules as well.

Dr. Stayton expressed concern regarding technology support for staff, and Mr. Kirchmeyer indicated that additional funds will be added in the next two years to address that need. He hopes to be able to replace faculty and staff computers every 3-4 years.

Dr. O'Connor asked about faculty paying for access to the Internet at home if they teach Internet classes and do the majority of work at home. Mr. Kirchmeyer said the University is trying to secure preferred rates for faculty and staff. He agreed that this information should be passed on to faculty.

Discussion was held on the history of the College's relationship with Information Technology. Also discussed was the rationale for not using replaced computers in other offices on campus.

The comment was made that support is still needed for WordPerfect, even though the University is moving to Word. Mr. Kirchmeyer added that his office plans to put all University forms on line. He has six priorities for the new budget year and will share those with the deans. He assured department heads that they would have input in the decision making process.

Dr. Stayton reported that six graduate students from the communication disorders program will be participating in a national conference, and one student, Anna Marie Woodring, has been selected to participate in the Minority Student Leadership Program. She added that Anna Marie is providing outstanding leadership to the NSLHHA newsletter.

Dr. Adams pointed out that the College will be looking at the newsletter issue. She spoke further regarding advertising the College's programs, and passed around a copy of the brochure on the Gerontology Minor.

Department heads and directors were reminded about the workday scheduled for November 12. The dress is casual and comfortable.

Dr. Adams announced that IECE associate degree was approved by the Council on Postsecondary Education. Dr. Stayton discussed further the agreement made through T/TAS for individuals interested in seeking that degree,

Brief discussion was held on the systemwide assessment and placement policy as well as on affirmative action.

Dr. Schnacke reported on a meeting he had with Sandra Ardrey.

Dr. Adams spoke on the issue of linking the faculty reward system to attainment of University-wide goals. She would like to see something come out in writing regarding specific items to be considered in merit pay. Discussion followed regarding evaluations and promotion and tenure.

If anyone is interested, Cathie has information on the Phi Kappa Phi scholarships.

Further additional discussion was held on the affirmative action process.

LTC. Filip reported that his Department will lose one captain slot this fiscal year and another one next year. Civilian contractors will be replacing these positions. Also, cadets from the Department are involved in Veterans Day activities.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary