

Minutes  
Administrative Council - College of Education and Behavioral Sciences  
Thursday, November 15, 2007 – 9:30 a.m.  
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Norman, Daniel, Fiene, Haggbloom, Hughey, Metze, Powell, Powers

Evaluation letters were distributed to department heads.

Beginning in the spring, the College will be participating in a project with Michigan State University relative to math education. Math ed faculty should be made aware of this project.

A College representative is still needed for the Student Research Council.

Department heads were asked to review the list of students with 90+ hours and indicate those they want to pursue.

CAD information was distributed.

The announcement was made that Laura Owen, Secretary of the Education Cabinet, will be doing development work for WKU in the Radcliff area.

The new International Officer's vita was distributed for information.

Department heads should review the information on internationalization, as well as the surveys at the URLs listed. WKU has been accepted by ACE to participate in some activities on internationalization, which will have an impact on the budget. Alice Mikovch is the College liaison.

Access to the building during Homecoming was discussed at length.

ASG has again expressed concern about the lack of some syllabi on the web. Further discussion followed.

Enrollment summaries were distributed and discussed briefly.

The CPE Double the Numbers document was discussed. It is anticipated that funding will eventually be tied to these numbers.

Department heads were asked to review the handout regarding regional stewardship.

The Council of Academic Deans retreat is scheduled for January 10-11.

A major announcement on a teacher education math and science grant will be made Friday at 11:00am at the old mall. Both CEBS and Ogden colleges will be involved.

Eleven posters were accepted for Posters at the Capital. Dr. Evans will forward the email on this to Council members. Participation is encouraged.

Dr. Evans will be meeting with Dawn Bolton regarding travel funds through PIE. Department heads should be thinking about what they will need and anticipated costs.

Brief comments were made concerning the receipt of the DELO funds.

The ETS document was distributed and discussed. It could have future implications for the College.

The issue of technology personnel in the College was discussed briefly.

Department heads were asked to review and provide feedback prior to the holiday break regarding the document on benchmarks for psychology programs.

Dr. Evans asked for everyone's best thinking on the possibilities for each unit and what could be done to help facilitate the Vision 2020 initiative. Faculty time constraints will need to be addressed relative to this.

It is expected that the issue of enrollment targets will surface in the near future. Council members were asked to be thinking about what we are doing programmatically now and in the future.

Brief comments were made regarding the idea of the "total student" relative to admissions.

The issue of posting syllabi on the web was again discussed, particularly the fact that the data on the percentage of courses posted may be inaccurate because of the nature of some courses.

Brochures listing houses available for sale by the Housing Authority will be available in the Dean's Office.

Review of promotion and tenure documents is almost complete; they should be forwarded to Academic Affairs early next week. Faculty should be encouraged to minimize the size of their portfolios and provide only their best examples. The value of an external review was mentioned.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary