

**MINUTES**  
**ADMINISTRATIVE COUNCIL – COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES**  
**Thursday, November 19, 1998 – 8:00 AM**  
**Dean's Conference Room, Tate Page Hall**

Members Present: Evans, Fong, Little, Metze, O'Connor, Oglesby, Schnacke, Stayton

There were no comments/questions on the information items.

Action plans are due December 15, although it would be helpful if they were in the Dean's Office by December 1 to allow time for possible revisions. Evans will check on whether it is mandatory that they be done electronically.

Evans indicated that it would be helpful to receive program review responses by Monday.

The University is discussing raising supper stipends, and comparisons are being made to benchmarks. It is hoped to more than double what is currently offered over the next 3-5 years. Considerable discussion followed, particularly relative to getting a handle on students enrolling in too many courses or two sections of the same course. The suggestion was made to charge more for those students who sign up for more than 18 hours and then drop courses, or who submit the schedule exception appeal forms. A special task force has been formed to study summer school, and a recommendation is to be submitted by December 2.

The following feedback was received regarding the post-tenure review document:

- The document is more negative than positive.
- It is not needed with the current 3-year review process.
- It creates another college-level committee which doesn't seem to be necessary
- Is it really a critical review of performance at the department level?
- The process is redundant, particularly if evaluations are done properly.
- No feedback after the departmental level.
- Timelines are very difficult to meet for administrators and faculty.
- It is ambiguous with what the faculty member submits.
- There is some question regarding the power of the Provost in this document.
- Why have a 5-year review when a 3-year review is already in place? Five years is too long.
- This will require everyone to have a full evaluation every year.
- If we go with this system, some of the other processes need to be eliminated.
- There appears to be duplication of information in this process with others.

O'Connor reported that the work load system had changed.

Marilyn Anderson has moved over to the science POD, and Bonnie will replace her. Further discussion was held on grants, particularly relative to the number of faculty writing proposals and indirect monies received from grants.

Evans indicated that Ken Lee from Washington is on campus today and tomorrow and is available to meet with individuals. He can be contacted through Ed Houston's office.

Evans discussed the tuition policy and that minorities from out of state can now be counted when forwarding information to the Council. He spoke further about the Council.

Evans reported that the accreditation letter was received from NCATE. He plans to pursue the fact that it conflicts with the team's report on one aspect.

Evans reported on development efforts in the College. There are several possibilities in the works. O'Connor commented further.

Stayton discussed activities related to the Higher Education Act. Evans added that RFP's are being developed and probably will come out in February with an April date. Also, the Dean at Eastern is resigning at the end of this year,

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Discussion was held on updating the Web pages. Evans asked Metze to convene unit representatives to determine needs for use of the available funds for this purpose. Evans also will share with Metze that department heads could be invited to these meetings.

Evans spoke briefly on the Commonwealth Virtual University as it relates to faculty use of technology. The question was asked as to how the CVU funds will be used at Western.

Brief comments were made on the death of Carl Kreisler.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary