

Minutes
Administrative Council – College of Education and Behavioral Sciences
Thursday, December 4, 2008 – 9:30 a.m.
Dean's Conference Room, TPH

Present: Evans, Poe, Carter, Daniel, Fiene, Haggbloom, Lich, Metze (via weblink), Powell, Sheeley (for Davis), Smith (for Powers). Sharon Hartz and Tony Kirchner were guests for a portion of the meeting.

Carry Forward Funds – Dr. Evans reviewed the information. Funds will be transferred to the Dean's Office and then to departments in January.

Budget Reductions – Considerable discussion. Dr. Evans will be sharing information individually with each department head.

Development – Brief discussion on development issues.

Christa McAuliffe Award – Dr. Evans reported on the AASCU award ceremony for the Christa McAuliffe Award for Excellence in Teacher Education.

Enrollment – Brief report made on enrollment. Dr. Evans stressed that we need to give attention to those students who are registered for spring but have not yet enrolled. Advisors are encouraged to contact those advisees who are not registered.

Community College – Brief discussion and comments.

CAD Meeting – Dr. Haggbloom reported on the CAD meeting, particularly relative to printing issues with on-campus labs. A proposal on printing quotas is being developed. Further comments were made by Mr. Kirchner.

CPE Program Reviews – Brief comments on CPE reviews and the institutional academic review.

Grading Policy for Developmental Courses – A proposal will be going forward to change the grading policy. No quality points will be assigned to a grade connected to a developmental course. This policy will apply to students beginning Fall 2009.

Outside Employment Disclosure – Dr. Haggbloom addressed this issue and noted that the use of the form will be revisited. Concerns have been expressed relative to this.

Military Science – Dr. Evans reported on a meeting with Military Science personnel relative to possible program offerings.

GRE Requirement – The Graduate Council appears to be moving in the direction of no longer requiring the GRE. We still need to think about international students and also need to have data available to legitimize this.

Holiday Reception – Several positive comments were made about the reception. Council members agreed to invite the group back next year.

Master Advisor Certificate – Applications are now available.

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Energy Reductions Over Holiday Break – Dr. Evans will send out an email with information on energy reductions within Page Hall. There should be water in the building, but no hot water.

Gifts – The Development Office will accept gifts or checks through the 31st so that they can be credited to this year.

Social Function – If the group wishes, a social function will be scheduled during the holidays.

No meetings are scheduled next week for the Council of Academic Deans or the CEBS Administrative Council.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary