

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, December 6, 2001 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Cooke, Crisp, Ecton, Filip, Fong, Haggbloom, Houston, Metze, Mikovch, Minatrea, Moore, Nims, Poe, Stone (for Ecton).

Discussion was held on the CUPA-HR salary survey. Cathie will give the requested information to Mike Dale. Dr. Adams indicated that external consultants will be looking at the salary data, after which it will be returned to the college and the department for further review. All information will be formulated in light of performance.

Departments need to be aware that January 11 is Walk-In OAR.

Dr. Adams discussed the cooperative doctoral program. Dr. O'Phelan prepared a report on the program which was submitted to the Provost and President concerning the possibility of moving to a joint program. If this occurs, the University will be able to count the students and receive funding.

Ms. Hartz gave a brief report on the new attendance reporting system for staff.

Action Agenda proposals were discussed, and copies of a proposal for a College recruitment display board were distributed. An additional proposal was submitted for the College, in collaboration with Ford College, regarding internationalizing faculty and curriculum.

The University has submitted a proposal requesting approximately \$300,000 from the Jessie Ball Dupont Fund to work with non-English speaking adults in the community in getting the GED and helping to prepare them as para-professionals in Interdisciplinary Early Childhood Education.

The College continues to work with Clifford Todd on his gift for longevity and healthful living. He has also signed over a significant amount of land which the University would receive at the time of his death. Plans are under way to recognize this recent gift.

The issue of reimbursement for retired faculty was discussed by the deans and was tabled until a later date. Clarification was made that there will not be a standardized system used, but department heads can still work out individual situations. Relative to questions on the amount of courses faculty on optional retirement can teach, Dr. Adams will follow up on that.

A brochure was distributed which listed issues to be included in the 2002 General Assembly agenda.

The idea has been suggested of having a Kids College in the summer of 2002 which would mirror VAMPY and SCATS. Department heads were asked to talk with their faculty to see if there is interest in such a program and to be thinking in terms of programs in which families would have interest.

Copies were distributed and discussion was held on "Super Bullets" for the University. Dr. Adams indicated that the College would keep any items that departments forward to be submitted to Dr. Flynn on an occasional basis. As far as bragging bullets for the College, the President plans to hold a reception for the Board of Regents at which these bullets will be made available. Department heads need to submit their bragging bullet items to Dr. Adams no later than Monday.

Dr. Adams asked for thoughts on possible uses for the \$5,000 Action Agenda funds available for advising. Cathie will remind everyone to submit suggestions to Dr. Adams. Some suggestions made were to use the funds for seniors to mentor underclassmen or to develop a handbook on teacher certification.

Dr. Nims thanked everyone for the flowers he received upon the death of his mother.

Discussion was held on the site index. Dr. Houston indicated that the index now contains all programs. She asked department heads to check the information for accuracy.

Brief comments were made on ITV classrooms.

Dr. Metze will be developing a web page listing of all courses in teacher education with critical performances listed for each. He asked that he be contacted if there are problems with these.

. As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary