

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, December 7, 2006 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Present: Evans, Poe, Daniel, Fiene, Haggbloom, Hughey, Metze, Mikovch, Powell, Powers.

Information on the WKU Habitat for Humanity project was distributed. Also distributed was information regarding the University's classification with the Carnegie Foundation on community engagement. This issue will need to be addressed relative to promotion and tenure. Concerns were expressed, and further discussion followed.

LTC Powell and his staff were commended on their recognition for being one of only four institutions in the country to have met and exceeded the goal for commissioning of new lieutenants.

Information was distributed concerning standards for classroom technology purchases. Unit heads were asked to work with Dr. Metze on these types of purchases.

Program summary sheets for the new building were discussed, and unit heads were asked to review them. It was noted that the College will be moving to a document management system.

Considerable discussion was held on the dean's enrollment growth document. This issue will be back on the agenda in the near future.

Dr. Evans indicated he would work with Dr. Daniel on the Adair County project.

Department heads agreed to move to electronic submission for Curriculum Committee proposals. Dr. Poe added that this idea will be considered for the Professional Education Council.

Dr. Fiene remarked briefly on the resolution of a staffing problem for a class.

Dr. Metze indicated that requests for equipment and classroom improvement were funded in full. He added that Shane Bradley has been hired as the new staff person in the Ed Tech Center.

Dr. Hughey spoke briefly regarding his experience with the Diversity Environment Committee, which will meet tomorrow to vote on recommendations to be presented to the President.

LTC Powell reported that the Army has funds for tuition scholarships that can be used for any discipline, and the University matches them with room and board. He expressed his desire to increase diversity in his program and spoke further on the Leadership Training Program.

Drs. Evans and Poe will be out of the office Monday and Tuesday; an Acting Dean is needed.

As grades are due on December 19, Dr. Evans will need the name and phone number of each departmental contact person, in the event there are missing grades.

Fall Commencement will be held December 16 at 10:00 in Diddle Arena. Further discussion was held relative to concerns about faculty attendance at the Commencement ceremonies.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary