

Minutes
Administrative Council - College of Education and Behavioral Sciences
Thursday, December 14, 2000 – 9:30 a.m.
Dean's Conference Room, Tate Page Hall

Members present: Adams, Evans, Cooke, Crews, Filip, Fong, Houghton, Houston, Mikovch, O'Connor, Poe, Schnacke, Stayton, Stone.

Postage rates will be increasing effective January 7. Cathie will email further information.

Dr. Burch said she will allow blue slips for University employees. This is a small perk the University can support. If you have problems, contact our office and we will contact her directly.

The Council of Academic Deans has agreed that the number of international students at Western is an asset to the University. The Council will be considering a one-time only application fee to provide for translation of transcripts, etc., for international students.

It was announced that the CPE will recognize graduate programs and have some differentiation with funding, counting student numbers, etc.

Discussion was held on the On Track to Graduate 4-year degree program. The recommendation was made to show the freshman and sophomore years as complete years only, with the junior and senior years split up by semester. Dr. Adams will inquire about putting the guidelines on the web.

Dr. Adams discussed the sequence for promotion and tenure recommendations and distributed a chart used at Tennessee Tech. Department heads were asked to think about doing something similar. Dr. Poe will bring this before the committee working on Faculty Handbook revisions. Any suggestions should be given directly to Dr. Poe.

Dr. Evans reported that the preliminary figures on the Praxis II are very good. The one program that was below an 80% pass rate had already been identified for suspension for other reasons; five were in the 90% range; and 25 were at 100%. He emphasized that these figures are preliminary; we have not yet received the final figures from ETS. Dr. Houston is putting together a report to accompany this information. Please remember that it is draft at this point.

Dr. Poe reported that the Registrar's Office has created a new grade—IP (in progress) effective with the Spring 2001 semester, if approved by the University Senate and Dr. Burch. This grade would apply to courses where students take more than one semester to complete the work, such as thesis, and the course would need prior approval to use the IP grade. Department heads will be contacted to identify which courses would apply.

Dr. Poe also reported that the University Curriculum Committee approved a new global scholars designation for those students who take designated coursework in areas of international education.

Those individuals who attended the Retention Conference at Morehead State will be serving on a University-wide steering committee to coordinate and focus on student success (remediation and retention). Dr. Burch hopes to bring speakers from that Conference to Western.

As there was no further business, the meeting was adjourned.

Cathie Bryant, Secretary