

**College of Education and Behavioral Sciences
Administrative Council Meeting Minutes
April 28, 2016**

Present: Sam Evans, Tony Kirchner, Sylvia Dietrich, Tom MacMillin, Janet Applin, Jill Sauerheber, Pitt Derryberry, Tony Norman

Guests: Devin Bell, Stan Herren, Steva Kaufkins, Susan Krisher, Sharon Hartz, Candace Lee, Cindy Snazelle, Andrea Ford, Cindy White

Budget: Dean Evans invited his office staff and the Office of Teacher Services (OTS) staff to attend the budget portion of the Council meeting. He (Evans) explained how the University's budget reduction plan will directly affect the CEBS. While there will be some reduction in funds and elimination of vacant faculty lines, Dean Evans explained that the result is far better than what it could have been for the college. He (Evans) is hopeful that the OTS director position, formerly held by Fred Carter, will eventually become filled. Dean Evans plans to meet with Provost Lee to discuss vacant/ soon-to-be vacant positions.
Discussion.

CAD: Dr. Norman attended the April 20 meeting on behalf of Dean Evans. Topics of discussion were:

- Helm will be closed during the summer for repairs.
- Dr. Beth Laves shared information about "Quality Matters".
- Hybrid course definitions were discussed.
- Policy concerning tuition waivers for part-time faculty passed and will be sent to the University Senate for review.
- The importance of associate degrees was discussed.
- Posthumous emeriti designations will not be awarded.
- CAD retreat planning

Student Awards Program: The reception/ceremony will be held on May 1 at the Knicely Conference Center beginning at 1:30 p.m.

Platinum Analytics: Dr. Applin will send an enrollment/classroom seating report to unit heads. No action is needed.

Visiting Scholars: Unit heads may contact Dean Evans for more information about obtaining a visiting scholar for their unit.

Wallace Foundation: The Department of Educational Administration, Leadership and Research are a finalist for a sizeable grant. Representatives from the Wallace Foundation will be on campus May 9 and 10.

As there was no further business, the meeting adjourned.

Respectfully submitted,
Tammy Spinks