

Minutes
CEBS Curriculum Committee
3:00 pm - February 3, 2009
Dean's Conference Room

Members Present: Retta Poe, Chair. Carrie Pritchard, Jennifer Montgomery, Bud Schlinker, Jill Duba, Judy Davison, Lakeisha Meyer, Lucy Maples, Kelly Burch-Ragan, Terry Wilson, Kristen Fields, Toby Daniel, Jay Fiene, Fred Carter, Kelly Madole (for Steve Haggbloom), Mark Powell

Guests: Nedra Atwell, Jim Berger, Mike Brantley

The Minutes from the December 2, 2008, meeting were approved as they appear on the web.

It was agreed to address the proposal from Military Science first.

New Business

From the Department of Military Science

- Proposal to Create a New Major Program – Military Leadership.
Maples/Schlinker made a motion to approve/second. Mike Brantley and Mark Powell presented this proposal. There were some edits and suggestions mentioned. The motion passed.

From the Department of Special Instructional Programs

- Proposal to Revise a Program – 047 Adult Education
Montgomery/Maples made a motion to approve/second. Jim Berger presented. The motion passed.

It was agreed to take the next two proposals together:

- Information – Create a Temporary Course-LTCY 190, Learning to Learn
- Information – Create a Temporary Course-LTCY 199, Reading Power
Montgomery/Wilson made a motion to approve/second. Dr.Poe explained about the new process for temporary courses. These are replacing what formerly was called one-time only courses. The motion passed.
- Proposal to Revise a Program – 107 Masters of Arts in Education Exceptional Education-Learning and Behavior Disorders (LBD) and Moderate Severe Disorders (MSD)
Montgomery/Burch-Ragan made a motion to approve/second. Nedra Atwell presented this proposal. There were some edits mentioned and the motion passed.

From the Department of Curriculum and Instruction

Three proposals to revise programs were withdrawn from the agenda--Master of Arts in Elementary Education (065), Master of Arts in Middle Grades Education (139), and Master of Arts in Secondary Education (103).

- Proposal to Revise a Program – BS in Elementary Education (527) was addressed.
Wilson/Montgomery made a motion to approve/second. Toby Daniel presented an amended version of this proposal, and the motion passed.

Other Business

Dr. Poe reminded everyone when doing curriculum revisions to make sure the course and program inventory forms match the proposals.

When preparing any proposals, go to the UCC site and use the new formats.

Announcements--

Undergraduate curriculum proposals must be approved at the March UCC in order for the changes to make the Fall 2009 Catalog.

The Professional Education Council (PEC) will meet March 4 (instead of March 11th) because of spring break. Proposals can be submitted simultaneously to the March 3rd CEBS CC and March 4th PEC with the understanding if they don't pass at the CEBS CC they will be pulled at the PEC meeting.

Department Heads will be receiving nomination materials soon for Graduate Student Awards.

Dr. Poe stated that an Academic Complaint Committee for the College needed to be formed for 2009. She expressed a need to restructure the Academic Complaint Process (college-level). Everyone was in agreement and offered suggestions.

One recommendation was to create a pool of individuals to hear complaints. The pool would consist of one faculty member from each department and one student member from each department that offers a major program. When a complaint occurs, the names of two faculty members and two students will be drawn at random from the pool. There was a Burch-Ragan/Pritchard motion to approve this recommendation and the motion passed.

Dr. Poe said there is an upcoming complaint and will need a faculty and student name from each department by the end of the week.

There being no further business, the meeting adjourned at 4:15.

Susan Krisher, Committee Secretary