

**Minutes**  
**CEBS Curriculum Committee**  
**3:00 pm – December 3, 2013**  
**GRH 3073**

Members Present: Janet Applin-Chair, Jennifer Cribbs, Jeanine Huss, Becki Stobaugh, Jill Cabrera, Margaret Gichuru, Michael Putnam, Sylvia Dietrich, Qin Zhao, Michael McDonald (for Lucy Maples), Imelda Bratton, Pitt Derryberry (for Steve Wininger)

Guests: Gail Kirby

The minutes from the November 5, 2013 meeting were approved as they appear on the web.

**New Business**

School of Teacher Education

- Revise Course Number – BE 310, Advanced Computer Applications for Business Educators  
There was a Huss/Dietrich motion to approve/second. Michael McDonald presented. The motion passed.
- Create a New Course – BE 400G, Advanced Applications Software for Business Educator  
There was a Stobaugh/Huss motion to approved/second. Michael McDonald presented. A few edits were noted and the motion passed.
- Create a New Certification Only Program – MSD Certification  
There was a Huss/Cabrera motion to approve/second. Gail Kirby presented. A few edits were noted and the motion passed.

Psychology

- Delete a Program – 025, Graduate Minor in Psychology  
There was a Derryberry/Dietrich motion to approve/second. Carl Myers presented. The motion passed.
- Create a New Course – PSY 625, Seminar in School Psychology  
There was a Putnam/Huss motion to approved/second. Carl Myers presented. The motion passed.

Educational Administration, Leadership and Research

- Revise Course Title – EDFN 726, Postsecondary Change and Cultures  
There was a Derryberry/Cabrera motion to approve/second. Jill Cabrera presented and the motion passed.

## **Other Business**

For Information Only –

### Temporary Courses

- ENVE 315, Global Sustainability Issues – Spring 2014
- ENVE 325, Foundations of Sustainability Education – Spring 2014
- EDU 401, Special Topics in Teacher Education: Toppers at Sea – Summer 2014
- EDU 401G, Special Topics in Teacher Education: Toppers at Sea – Summer 2014

Janet Applin explained the procedures for submitting temporary courses. Undergraduate level temporary courses are posted to the UCC site for 7 days. It is not necessary to post the graduate level courses online. However, the proposals do have to be signed by the Graduate School Dean.

Janet also discussed the approval routing for certification only programs. In the past these programs did not go further than the PEC. They were sent on to Graduate Studies as an information item only. Graduate Studies has questioned this. Janet will discuss at the PEC meeting next week to see if we should stop the approval process at the PEC level and not forward this type of certification only program at all.

There being no further business, the meeting adjourned at 3:30.

Susan Krisher, Committee Secretary