

**Minutes**  
**Leadership Council – College of Education and Behavioral Sciences**  
**Thursday, October 12, 2017 – 9:30 a.m.**  
**Dean's Conference Room, GRH**

Present: Sam Evans, Pitt Derryberry, Jill Sauerheber, Margie DeSander, Sylvia Dietrich, Tom MacMillin

Guest: Sharon Hartz, CEBS Budget Coordinator

The University Next Door: Dean Evans began discussion over the preface and chapter one. Several key points were discussed.

- Look at who is admitted and who graduates.
- WKU is more of a comprehensive university.
- Many institutions spend time focusing on the higher and lower level students; however, they need to pay more attention to students in the middle.
- Graduation rates were discussed.
- Many of the metrics are based on first-time, full-time freshmen; many of WKU's students do not fall in this category.
- Focus on a competency based approach to instruction.
- Education seems to be more popular at comprehensive institutions.
- Comprehensive institutions typically spend more on academics but salaries are lower.
- Flagship envy and mission drift were discussed.
- Chapter one appears to be more data driven.

Dr. DeSander will lead discussion over chapter two on October 19. Dr. Dietrich will preside over chapter three on November 2.

Strategic Planning: Dean Evans plans to invite Dr. Caboni to a Leadership Council meeting once the college's strategic plan has been finalized. Per unit heads, CSA and MSL faculty have been engaged in the strategic planning process. Unit heads from EALR, PSY, and STE indicated that their faculty have been somewhat engaged in the process. Dean Evans stressed that all faculty need to be engaged in the college's strategic planning process.

The university strategic planning process was discussed. A list of faculty who are serving on various committees can be found online at <https://www.wku.edu/strategicplan/>. Dean Evans stressed the importance of communicating with those CEBS colleagues who are serving on university strategic planning committees.

College-wide Saturday Recruitment Events: Dean Evans recently met with Drs. Lux and Meredith concerning Saturday recruitment events. He (Evans) indicated they (Lux and Meredith) did not dislike the idea of having a weekly recruitment event; however, they are concerned that parents will have issues with taking time off during the workday and it could strain on-campus resources such as parking, dining, scheduling of meeting spaces, etc. Unit heads expressed concern that students attending on a Saturday will not get an accurate college day experience, as there is typically not many classes in session. After

lengthy discussion, the council selected Saturday, February 3 and Saturday, February 10 as possible dates for the event. This topic will be discussed at next week's meeting.

Budget and Off-load: The current budget deficit amount is still unknown. Final student enrollment numbers will most likely be available after next week.

Off-load stipend payments were discussed. The council determined that minimum enrollment for undergraduate courses will remain at 10 students. Stipends for graduate-level courses will be \$3,000 unless there is an extenuating circumstance.

CAD Update: Dean Evans reported on the October 4 meeting. The following topics were discussed.

- Student credit hour production was briefly discussed. The item will be back on the next CAD agenda
- Interview Exchange – All applicants must apply through the IE system
- DELO – To avoid duplicating paperwork, hold on submitting an SIA until the instructor for the course has been identified

Homecoming: CEBS Open House, Saturday, October 14 from 12:30 to 2:30 in GRH.

Staffing: CEBS' searches for an office associate and a communications specialist (marketing) have been disapproved. Dean Evans will seek other options for funding the positions.

Curriculum Review Process: Dean Evans reminded unit heads to make sure everything on their respective department's proposals is correct before sending forward for approval.

WKU's commencement ceremony for spring 2018 was discussed.

Dean Evans recently met with Sylvia Gaiko. He (Evans) will share the CIP code class list with unit heads.

As there was no further business, the meeting adjourned.

Respectfully submitted,

Tammy Spinks