

Minutes
Leadership Council – College of Education and Behavioral Sciences
Thursday, September 14, 2017 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Sam Evans, Pitt Derryberry, Steve Winger, Tony Kirchner, Jill Sauerheber, Margie DeSander, Tom MacMillin

CAD – Dean Evans reported on the September 6 meeting. President Caboni and Dr. Jace Lux attended the meeting to discuss recruitment and yield. The following topics were discussed.

- WKU Enrollment Funnel (handout)
- WKU College Level Yield Initiatives 2017-2018 (handout)
- Copies of proposed academic calendars for 2018-2019 and 2019-2020 were distributed
- There will be a statement pertaining to promotion and tenure added to all appointment letters for tenure-eligible faculty.

CEBS' P&T documents have been sent to Academic Affairs. The deans are scheduled to meet on Friday, September 22 with Provost Lee to discuss promotion and tenure and continuances.

The possibility of offering Saturday receptions for prospective students was discussed. Dean Evans would like for the first reception to be held in January. CEBS Council members expressed concern that the event might not be well attended on a Saturday as there are typically several other events scheduled. Incentivizing the event might produce better attendance. Dean Evans will discuss the following suggestions/ideas with Dr. Lux.

- Hold the reception on another day throughout the work/school week
- Offer priority registration for students who attend the event
- Collaborate with AARC to get students registered for classes
- Suggest that the students register for colonnade courses offered in the summer term
- Collaborate with athletics to possibly secure game tickets for guests
- Allow students to sit in on CEBS classes during their visit
- Possibly offer a one night stay at the Hyatt Place
- Possibly offer a free lunch at Fresh Food
- Individual CEBS departments could hold open houses during the event
- Invite the ERC to participate

Research Methods Courses – To create efficiencies, Dean Evans asked unit heads to identify which research courses are currently being offered in their department that could be merged with those offered in EALR. The Council agreed that it would be helpful for all of the college's research methods courses to be offered in the EALR department. This topic will be discussed at the next Council meeting.

Mentoring Initiatives – Unit heads were asked to share the initiatives taking place in their department related to mentoring undergraduate and graduate students. The list needs to be sent to Tammy by Friday, September 22.

Faculty Regent Elections – There are currently three CEBS faculty who have expressed interest in running.

At-Large Senators – CEBS currently has two vacant positions. Unit heads were asked to send the names of interested faculty to Dean Evans ASAP.

The University Next Door – Beginning on October 12 the Council will discuss chapter one of the book. Dean Evans will lead discussion for chapter one.

Strategic Planning – Unit heads were asked to send their final revisions of the strategic plan to Tony Kirchner by the end of September.

Staffing – CEBS was approved to fill three faculty positions. Discussion.

Football Game – GRREC Superintendents and the CEBS Advisory Board will tailgate on Saturday, September 16 prior to the football game.

The graduate curriculum review process is changing. There will be more discussion at a future meeting.

Continuances are due to Dean Evans by September 20.

Promotion and tenure materials are due from tenure track faculty and instructors to the department heads by October 1.

Funding for faculty presenting research was discussed.

Dean Evans indicated that it would most likely be mid-October before this year's budget is finalized.

The Council would like to invite Dr. Caboni to meet with the CEBS leadership team. Dean Evans will check on Dr. Caboni's availability.

Dean Evans plans to travel to China on October 17 for university business.

As there was no further business, the meeting adjourned.

Respectfully submitted,
Tammy Spinks