

Minutes
Leadership Council – College of Education and Behavioral Sciences
Thursday, October 19, 2017 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Sam Evans, Pitt Derryberry, Jill Sauerheber, Margie DeSander, Sylvia Dietrich, Tony Kirchner

The University Next Door: Discussion was postponed to a later meeting.

College-wide Saturday Recruitment Events: CEBS will hold a college recruitment event on Saturday, February 3, 2018 from approximately 10:00 a.m. to 3:00 p.m. A planning committee, partly comprised of members of the Student Leadership and Success Committee, will be charged with organizing the event. Council members discussed offering TED type talks as part of the agenda. Dr. Jace Lux and identified CEBS faculty will be invited to attend the next Leadership Council meeting to discuss next steps.

Strategic Plan / Action Plans: Dean Evans encouraged unit heads to begin working on their action plans as they are due at the end of November. He (Evans) indicated that the college's strategic plan document needs to be shared and discussed with departmental faculty and staff. All edits need to be made prior to the end of November.

Budget: Dean Evans reviewed information included in email correspondence from Dr. Caboni and Tony Glisson. Discussion.

- Promotion and/or tenure compensation – no change
- Overtime compensation – eliminated
- Vacant faculty positions – Searches must have been through all executive level approvers to move forward. All other desired searches will need approval from the university review committee prior to moving forward.
- Staff positions – Requests to fill are not being granted unless deemed critical. The two staff positions (Office Associate, Communications Specialist) requested by the dean's office have been denied. Dean Evans indicated that the duties currently performed by Kristy Ketterman will need to be evaluated to determine how they will be covered in the future.
- The student worker hiring process will remain the same.

Dean Evans referenced the efficiencies document handed out at a previous Council meeting. Student enrollment is down; however, the college gap is getting smaller. He (Evans) stressed that student recruitment is the responsibility of all faculty and staff in the college.

CAD: Dean Evans reported on the October 18 meeting. The following topics were discussed.

- Faculty recruitment for the Governor Scholars Program
- Two policies were presented from OSP
- Advertisement for a College Diversity Coordinator has been posted.
- Census day is October 20 – Enrollment will be frozen

There was no discussion related to carryforward or faculty professional development accounts.

Promotion and tenure submissions are coming in to the Dean. All annual performance evaluation materials are due from unit heads to the dean by November 1. Faculty continuation materials have been forwarded to Academic Affairs.

Dean Evans will be traveling to China on an IECE program recruitment trip next week.

CAEP – Dr. Kirchner indicated that members of the CEBS CAEP team have not yet been identified. Discussion.

As there was no further business, the meeting adjourned.

Respectfully submitted,

Tammy Spinks