

Minutes
Leadership Council – College of Education and Behavioral Sciences
Thursday, February 8, 2018 – 9:30 a.m.
Dean's Conference Room, GRH

Present: Sam Evans, Jill Sauerheber, Tony Kirchner, Wesley Waddle, Tom MacMillin, Margie DeSander, Sylvia Dietrich, Pitt Derryberry

Dr. Sauerheber provided an overview of Dr. Caboni's recent visit with CNS faculty.

The University Next Door: Dr. Kirchner led discussion over Chapter 3. The chapter focused on pathways between comprehensive and community colleges. Dr. Kirchner asked the Council to assess WKU's relationship with KCTCS. Council members agreed that they are unclear of partnership responsibilities beyond the legal policies that WKU has with KCTCS. The collaboration piece between the two institutions is typically informal. Automatic matriculation agreements would possibly strengthen the partnership between WKU and KCTCS as course credit becomes an issue when students transfer between institutions. Dual admission was discussed.

Dr. Sauerheber will lead discussion of Chapter 4.

CAD: Dean Evans reported on the February 7 meeting. The following topics were discussed.

- A representative from the BG Chamber of Commerce spoke with CAD about strengthening relations between the university and the Chamber. The Bowling Green job market needs approximately 6,000 employees to fill current vacant positions. A copy of the SCK report will be shared with unit heads.
- Gordon Johnson shared information about the new printing contract with Ricoh and the university's shift to centralized printing. Individual printers will no longer be allowed. Ricoh employees will be conducting site surveys to determine individual department needs. Dr. Derryberry asked if faculty will be able to keep their PD purchased lab printers. Dean Evans encouraged unit heads to ask these type of questions with the Ricoh representatives during their site survey. With the new centralized printing concept, WKU is projected to save over one million dollars over a four-year period.

CEBS Magazine: Dean Evans asked unit heads to continue to think about articles for the next issue of the CEBS Magazine. He (Evans) wants to have one student focused story from each unit submitted by March 15.

CEBS Commencement Ceremony: Dr. DeSander reported that the planning committee met. Three sub-committees have been charged with planning the Friday night tailgating type event, the pre-commencement reception, and the Saturday commencement ceremony respectively.

Dr. DeSander encouraged the committee to get input from their faculty and students concerning their vision for the CEBS commencement ceremony. The next planning meeting

is scheduled for March 5. A recommendation will be shared with Dean Evans by the end of March.

Some concerns/questions raised by the Council were:

- Why are we having two commencement ceremonies?
- Many students will most likely not want to participate in two ceremonies.
- Does BG hotels have the capacity to host the commencement guests for two nights?
- How will these commencement events on the BG campus affect those at the regional campus sites? Will regional campus students attend the BG campus commencement events?

CAEP/EPSB Continuing Accreditation: The formative feedback report has been received. It appears as if CEBS is in good shape leading up to the on-site visit March 25-27.

F&A Funds: Dean Evans provided financial reports to unit heads. Discussion.

FY19 RF Funds: Unit heads were asked to share with Dean Evans by next Thursday (2/15) how their unit plans to spend FY19 RF funds as he must report to grant accounting the college's overall spending plan. Discussion.

Closing Centers: After lengthy discussion, this topic was tabled until next week's Leadership Council meeting. A copy of the proposals to establish the centers (STEM Ed..., Center for Excellence in Teaching..., and Life Span Development...) will be forwarded to unit heads.

Digital Measures: There is an opportunity to continue with Digital Measures. Discussion. Council members agreed that the overall usefulness of Digital Measures is not sufficient. As well, the cost of the service continues to rise. Dean Evans indicated that representatives from Digital Measure will most likely visit with Leadership Council to discuss future options.

CEBS Space: Unit heads were asked to continue thinking about a plan for GRH space usage. With the addition of the PsyD program, Dr. Derryberry expects there to be additional needs for lab and office space. Dean Evans asked unit heads to send him a list of their future space needs no later than next Thursday (2/15).

Hensley Lecture: Dr. Sauerheber will chair the Hensley Lecture planning committee. All CEBS departments will need to identify one representative to serve.

CEBS Outstanding Graduate Student Nominations: The CEBS nomination form has been emailed to unit heads. Nominations forms are due to Tammy by March 1.

Hilltopper Etiquette Dinner: Dean Evans is willing to purchase one or two tables for this event. Unit heads will need to submit student names to Tammy Spinks ASAP. The dinner is scheduled for February 26.

The first CEBS Preview Day was successful; however, the attendance numbers were lower than expected. Good comments were received from guests who attended.

REACH Week: Dr. Willingham will be the guest lecturer. He (Willingham) wants to meet with CEBS departmental faculty. Dean Evans strongly encourages unit heads to facilitate a time for Dr. Willingham to meet with faculty. The lecture is scheduled for March 19 at 3:00 p.m. in Jody Richards MMTH Auditorium.

As there was no further business, the meeting adjourned.

Respectfully submitted,

Tammy Spinks