

**CEBS Leadership Council Meeting
June 27, 2019, 9:30 a.m.**

Minutes

Present – Corinne Murphy, Pitt Derryberry, Stephanie Martin, Margie DeSander, Jill Sauerheber, Blair Thompson, Tony Kirchner

Dennis George will begin his position as Associate Dean of CEBS on Monday, July 1. Dr. George will serve as the College’s acting dean as needed.

- I. **Approval of June 13, 2019 Minutes** – Dr. Derryberry made a motion to approve the June 13, 2019 Leadership Council minutes. Dr. Norman seconded the motion. Motion was approved without dissent.

- II. **Visual Analytics** – This topic was briefly discussed.

- III. **Operations – Budget, Personnel, Program Review**
 - A. Leadership Council Workdays Agenda – Tammy will check on reserving space in the Augenstein Alumni Center from 9:00 -4:00 on July 29-30. Proposed agenda items are as follows:
 - Day One:
 - 1. Visual Analytics
 - 2. Review base budgets for each department.
 - 3. Assess the population of students served, class sizes, and the percentage of work requirement full-time faculty can cover.
 - Day Two:
 - 1. Strategic planning
 - 2. Recruitment
 - 3. Discuss Chapters 3-6 of the Responsibility Centered Management book.

Additional ideas for the agenda may be emailed to Dean Murphy.

Department heads were asked to submit staffing plans for FY 20 to Dean Murphy. Discussion.

B. Staff Announcements –

- Sharon Hartz's last working day at WKU is June 28. Angela Martin has been hired as CEBS' Budget Analyst and will begin her position on July 8.
- Tony Norman is stepping down as director of the doctoral program. The Ed. D. program will move to the Department of Educational Administration, Leadership, and Research (EALR) under the direction of Dr. DeSander.
- PsyD has faculty searches in process.
- Educational Administration, Leadership, and Research is in the process of hiring one new organizational leadership faculty member.
- Dr. Butterfield is stepping down as director of the School of Professional Studies (SPS). He (Butterfield) will return to a faculty position in Gordon Ford College of Business (GFCB) on July 1.
- Beginning July 1, Dr. Norman will serve as Interim Director of SPS and CEBS Associate Dean for Retention, Persistence, and Degree Completion.
- As part of the strategic funding request, a college communications specialist will be hired. Personnel action associated with this position will be completed after the Board of Regents meet in September.

C. Building updates – Dean Murphy provided the following updates.

- Psychological Sciences has moved out of Gary Ransdell Hall (GRH).
- Counseling & Student Affairs (CSA) will relocate to the third floor of GRH once renovations are complete.
- The School of Professional Studies has moved out of Tate Page Hall and are temporarily located in various offices throughout GRH until their permanent office space is ready.
- An interim director for EdD will be named soon.

The State Authorization Reciprocity Agreement (SARA) was briefly discussed. A new Option 7 teacher certification program to allow students an opportunity to obtain teacher certification following completion of a one-summer long program will be effective soon.

IV. Recruitment / Retention –

- Tammy reviewed the upcoming events for July and August.

V. Alumni News –

- Several EALR graduates have recently been hired for positions in schools.
- The Council agreed that CEBS needs to look for opportunities to celebrate our most recent alumni and market potential job opportunities.
- A suggestion to add celebratory messages announcing alumni accomplishments on monitors throughout GRH was discussed.
- Dean Murphy suggested having our alumni check-in via Zoom from the workplace to WKU classrooms to share their career perspective with current students?

VI. Area News/ Accomplishments/ Celebrations

A. Faculty/Staff – no report

B. Department –

- Dr. Sauerheber reported that CSA received positive feedback from the BG Chamber of Commerce group about their recent tour of the Talley Family Counseling Center (TFCC).
- STE billboards (designed by Imagewest) will be installed in the first-floor hallways.
- STE has been actively engaged in curricular work related to the Re-investing in Teacher Education initiative.

VII. Teacher Certification/OPES Report – Ms. Martin reported that physicals are coming in more quickly since they have been using Google Remind 101 to send students text messages about important deadlines.

VIII. Book Discussion

A. Responsibility Centered Management (Chapters 3 and 4) – Discussion over Chapters 3-4 was postponed until the Leadership Council workdays are held on July 29-30. Chapters 5-6 will be added to the discussion as well.

Dean Murphy asked for updates regarding students who have not registered for fall semester classes. Dean Murphy requested information on any unregistered students in need of a micro-scholarship.

Important Dates:

Please see shared Outlook calendars

Academic Affairs Important Dates Calendar

Search: Provost

Questions: Contact provost@wku.edu

CEBS Comprehensive Activity Calendar

Search: College of Education and Behavioral Sciences

Questions: Contact tammy.spinks@wku.edu