

CEBS Leadership Council Meeting Minutes
April 16, 2020, 8:30 a.m.

Present: Corinne Murphy, Tony Kirchner, Tony Norman, Blair Thompson, Margie DeSander, Stephanie Martin, Dennis George, Steve Wininger, Pitt Derryberry

Guests: Amy Combs, Kent Johnson

Dr. Sauerheber shared that Dr. Todd Noffsinger, Director of the Talley Family Counseling Center, and his interns were featured by a local news station for their efforts in providing telehealth mental health counseling services to the community.

Amy Combs shared information about #ThankaTopper Thursday.

Dean Murphy and Lauren Weitlauf are working on a Why WKU Wednesday? initiative that will feature videos from faculty, staff, and others sharing their thoughts on why to choose WKU. A Blackboard drop box will house a video library so that the content can be used for future CEBS posts and media shares.

The Virtual TOP format was discussed. Most common questions being received from parents are related to how the fall semester courses will be delivered.

I. Approval of March 19, 2020 Minutes – Dr. DeSander made a motion to approve the March 19, 2020 Leadership Council meeting minutes. Dr. Norman seconded the motion. Motion passed without dissent.

II. Operations – Budget, Personnel, Program Review

A. COVID19 Update – More information related to delivery of summer and fall semester courses is anticipated.

An updated schedule for GRH building access was shared. Dean Murphy noted that all on-campus summer activities/camps are canceled through June 30.

B. CAD Report* - A comprehensive list of recent CAD agenda items as well as supplements were provided. Many of the items were review items discussed during previous leadership team meetings throughout April. Discussion.

C. Virginia Schneider Scholarship – Tammy Spinks shared details about the scholarship and selection process. Applicant information will be sent to department heads requesting they make a recommendation for the 2020-2021 award.

Amy Combs shared that a student has been identified for the Tassell Scholarship for fall.

- D. Dr. Kirchner was thanked for his leadership in getting our college's program review documents submitted to EPSB by the deadline.
- E. Dr. George stated that many of the reports he had requested are being submit. However, he still needs a few more CAPE transformation reviews submitted to him. The deadline for the college to submit information to Academic Affairs is April 25.

III. Recruitment / Retention

- A. Dr. George shared that virtual TOP sessions are going smoothly. Psychology and the School of Teacher Education have plans in place for making connections with those students who complete TOP.
- B. Dean Murphy shared that she and Lauren Weitlauf are developing a welcome video.
- C. Tammy Spinks reported that student workers are in the process of writing postcard messages to seniors, juniors, and sophomores. Postcards have been mailed to freshmen.
- D. The topic of holds on student accounts was briefly discussed.
- E. Dean Murphy shared comparison enrollment information for April 2020 and April 2019. Discussion.

IV. Alumni News – No report

V. Area News/ Accomplishments/ Celebrations

A. Faculty/Staff

- a) Stephanie Martin has been working with Terri Stice (GRREC) to get the Virtual Job Fair ready for student teachers to participate. Dean Murphy showed the job fair site and encouraged Ms. Martin to connect with Chris Jensen, Director of AC/DC, to show how the job interview process will work for our students.
- b) Stephanie Martin announced that 23 student teachers have already secured teaching positions following graduation.
- c) Winners for the 2020 Distinguished Educator Awards have been determined.

B. Department – No additional information was shared.

IV. Development – Amy Combs shared information about two new software programs being used in her unit. Evertrue is social media based and ThankView is able send and receive data to/from students, alumni, etc.

Dean Murphy shared that she and Dr. George will have access to Slate soon. Access will be helpful when needing to send messages to a large group of students at one time.

As there was no further business, the meeting adjourned.

Respectfully submitted,
Tammy Spinks

Important Dates:

Please see shared Outlook calendars:

Academic Affairs Important Dates Calendar
Search: Provost
Questions: Contact provost@wku.edu

*Denotes supplement