

AGENDA
PROFESSIONAL EDUCATION COUNCIL
3:30 - Wednesday, July 14, 2010
Tate Page Hall 238

- I. Consideration of the Minutes from the May 12, 2010 meeting (Minutes can be found on the CEBS Main Web Page – click on Faculty & Staff and then Meetings Minutes and Agendas).

- II. New Business
 - A. Office of Teacher Services-CEBS**
 - Presentation of Candidates Completing Requirements for Admission to the Professional Education Unit May 13, 2010 to July 14, 2010.

 - Student Teacher Candidates for Fall 2010

 - B. College of Education and Behavioral Sciences –Dean’s Office**
 - 1. Revise a Program – graduate level non-degree certification-only programs
 - 2. Create a Certification Policy – Policy on Recommending Teacher Certification based on Proficiency Evaluation

- III. Other Business
 - Dismissal of student from the BS Program in Elementary Education.

**CANDIDATES COMPLETING REQUIREMENTS FOR ADMISSIONS TO
PROFESSIONAL EDUCATION UNIT
May 13, 2010 – July 14, 2010**

Elementary P-5

Barnes, Melanie
Board, Kristee
Bolton, Samantha
Bratcher, Jennifer
Braunecker, Lauren
Bromer, Katherine
Bullard, Stephanie
Cannon, Dustin
Chambers, Amber
Coates, Janice
Conlee, Jessica
Conyer, Christina
Cook, David
Crabtree, Morgan
DenBesten, Annie
DeBose, Grace
DeWitt, Sarah
Drake, Ashley
Edelen, Shelley
George, Krista
Gilbert, Kara
Grant, Elizabeth
Greer, Sarah
Harney, Jessica
Hermann, Chelsea
Howell, Annie
Jackson, Jessica
Keener, Jennifer
Marks, Danielle
Martin, Benjamin
Matthews, Shane
Mattingly, Tabatha
Mercer, Jessica
Purpus, Kelley
Reid, Megan
Robinson, Melinda
White, Kristin
Zahn, Casey

Middle Grades

Austin, Laura	Math/English
Cecil, Kayla	Math/Social Studies
Collins, Tara	English/Social Studies
Davis, Sara	Math/Social Studies
Donaldson, Cody	English/Social Studies
Duvall, Emilee	English/Social Studies
Goff, Lauren	English/Social Studies
Hollar, Paul	Social Studies/Science
Kilmer, Jacqueline	Math/English
McCammon, David	English/Social Studies
Miller, Ecil	Science/Social Studies
Morris, Jason	English/Social Studies
Napier, Matthew	Math/English
Schooler, Bethany	Science/Social Studies
Simpson, Brittany	Math/Social Studies
Stirsman, Cody	Math/Social Studies
Thompson, Jeffery	Math/English

5-12

Arnett, Nicole	FCS
Gamble, Elizabeth	FCS

P-12

Clark, Jennifer	PE
Dowell, Cathryn	EXED
Murrey, Ellen	Music
Taylor, Shane	PE
Travis, Katherine	PE

Secondary

Cheatham, Morganlee	English
Dickens, Samantha	English
Graham, Lauren	English
Hash, William	Biology
Miller, Whitney	Math
Nash, Taylor	Social Studies
Scott, Dustin	Math

IECE

Masters

Compston, Kelly	LBD
Cox, Kelly	LBD (pending receipt of cbc)
Fleming, Damon	LBD
Gentry, Sarah	LBD
Heitler, Nechama	CD
Isenhower, Elizabeth	Spanish
Jones, Timothy	LME
Love, Whitney	LBD
Martin, Rachael	LBD
McKenney, Jessica	LBD
Nokes, Amanda	LBD
Parsons, Laura	LBD
Plunkett, Catherine	LME
Riley, Rebecca	LBD
Salada, David	LBD
Webb, Traci	LBD
Wilsman, Kristi	Psychology
Yell, Alison	English

GSKyTeach - Approval for Teacher Admissions and Residency

(Pending receipt of folders)

Brekke, Michael
Chastain, Leah
Couzo, Jordan
Hale, Michael
Hannon, James
Harris, Nathan
Heath, Thomas
Houston, Frank
Ignash, Matthew
Jernigan, Courtney
Long, Brandon
Raper, Joshua
Roberts, Josiah
Stephenson, Ryan
Wallen, John

If there are any questions or concerns about the status of any candidate, the person with the question or concern should contact Dr. Fred Carter, Teacher Services (745-4611 or fred.carter@wku.edu) prior to the PEC meeting.

STUDENT TEACHER CANDIDATES FOR FALL 2010

*****QUALIFIED***7/14/10*****

WKU ID	First	Last	MAJOR	DEFICIENCY
	MELINDA	RAMSTEIN	5-12/CFS	Repeating LTCY 444 – MET REQUIREMENT
	JaMARVIN	DURHAM	ELEMENTARY	MET REQUIREMENT
	JOHNATHON	POLAND	ELEMENTARY	Successful completion of LME 318
	JOE	SMITH	ELEMENTARY	APPLIED FOR S.T. ON 6/2/10 FOR FALL 10 SEMESTER
	MARCELLA	TROMBLEY	IECE	APPLIED FOR S.T. ON 5/12/10 FOR FALL 10 SEMESTER
	MARIAH	HAMMONS	MGE/LA/S.STUDIES	Successful completion of PSY 421
	SABRINA	ROFKAHR	MGE/MATH/LA	Repeating PSY 421 – MET REQUIREMENT
	JENNILEE	SHEHAN	MGE/MATH/LA	
	BRIAN	HAMBIDGE	MGE/MATH/S.STUDIES	
	BRIANA	HEARD	MGE/MATH/SCIENCE	MET MAJOR REQ BY TRANSFER BIO 222/223
	WHITNEY	JOHNSON	MGE/MATH/SCIENCE	
	REBECCA	RAYMER	MGE/SCIENCE	Successful completion of Psy 422
	DARLA	OLDHAM	MGE/S.STUDIES/LA	Successful completion of MGE 385
	MEREDITH	DAVIS	MGE/S.STUDIES/LA	Summer repeat SOC 100
	HAYLEY	YOUNG	P-12/ART	Must take EXED 330 in May or June term
	GREGORY	McCORD	P-12/MUSIC	Successful completion of EXED 330
	CASSANDRA	GROCE	SEC/ENGLISH	Successful completion of LTCY 444
	ALESA	BAKER	SEC/MATH	
	BRENDA	SHERLOCK	SEC/MATH	

STUDENT TEACHER CANDIDATES FOR FALL 2010*****APPLICATION PENDING***7/14/10*****

WKU ID	First	Last	MAJOR	DEFICIENCY
	KAYLEE	TAYLOR	MGE/MATH	Summer repeat MA 307
	JONATHAN	KRISTIANSEN	MGE/S.STUDIES/LA	
	THOMAS	NICHOLS	5-12/AG	Completing work for grade change

STUDENT TEACHER CANDIDATES FOR FALL 2010*****APPLICATION WITHDRAWN PER STUDENT***7/14/10*****

WKU ID	First	Last	MAJOR	DEFICIENCY
	DAVID	JOLLY	SEC/SOCIAL STUDIES	Withdrawn 5/12/10 by S.T. Office, did not attend orientation or respond to any attempts of communication from the S.T. Office
	LINDSEY	RIGDON	SEC/SOCIAL STUDIES	Withdrew 5/10/10 for personal reasons

STUDENT TEACHER CANDIDATES FOR FALL 2010*****APPLICATION WITHDRAWN NOT QUALIFIED***7/14/10*****

WKU ID	First	Last	MAJOR	DEFICIENCY
	DANIELLE	HEALEY	ELEMENTARY	
	MELISSA	RICKMAN	ELEMENTARY	
	EMILY	RAYMER	SEC/BIOLOGY	
	TED	FLORENCE	SEC/ENGLISH	Withdrew from LTCY 444
	JASON	HAMMONS	SEC/MATH	

**College of Education and Behavioral Sciences
Proposal to Revise A Program
(Action Item)**

Contact Person: Retta Poe, retta.poe@wku.edu, 5-4662

1. Identification of program:

- 1.1 Current program reference number: (various). The proposed policy revision will apply to all graduate non-degree certification-only programs.
- 1.2 Current program title: (various). The proposed policy revision will apply to all graduate non-degree certification-only programs.
- 1.3 Credit hours: varies by program

2. Identification of the proposed program change:

- Clarifies the residency requirement for all non-degree certification-only programs. Endorsement programs will now require that, as with Planned Fifth-Year/Rank II and Planned 6th Year/Rank I programs, at least half the minimum hours be taken in residence at WKU.

3. Detailed program description:

Current policy	Proposed policy
<p>(Graduate Catalog, p. 24): General Guidelines for Planned Fifth-Year/Rank II programs include: “At least 18 of the required hours must be completed at Western Kentucky University.”</p> <p>(Graduate Catalog, pp 24-25): General Guidelines for Planned Sixth-Year/Rank I programs include: “At least 15 of the required hours must be completed at Western Kentucky University. With the approval of the advisor and the certification officer, the remaining hours may be taken at other institutions, provided that the grades earned are ‘B’ or higher and other transfer regulations are met.”</p> <p>No residency requirement policy exists for endorsement programs.</p>	<p>In order to be recommended for certification and/or rank change after completing a non-degree certification-only program, students must complete at least one-half of the minimum program hours in residence at Western Kentucky University. Exceptions may be permitted in the case of programs for which contractual arrangements have been made with other institutions for the delivery of course work. With the approval of the advisor and the certification officer, the remaining hours may be taken at other institutions, provided that the grades earned are “B” or higher and other transfer regulations are met. This requirement applies to all Planned Fifth-Year/Rank II programs, all Planned Sixth-Year Rank I programs, and all endorsement/certification-only programs.</p>

4. Rationale for the proposed program change: The proposed policy statement is intended to provide clarity regarding residency requirements for students in non-degree certification-only programs. As students have become more mobile, taking course work from multiple institutions, it has become apparent that a clear statement of policy is needed to ensure that those whom WKU recommends to the Education Professional Standards Board for rank changes and for various endorsements and certifications have taken at least a minimum number of hours in residence. State regulations require that half of the program hours in Planned Fifth-Year/Planned Sixth Year programs be taken in residence at the institution that recommends the rank change; the proposed policy will extend this requirement to endorsement/certification-only programs.

5. Proposed term for implementation: The proposed policy will be effective upon approval by the Professional Education Council.

6. Dates of prior committee approvals:

School of Teacher Education	<u>05/12/10</u>
Department of Counseling and Student Affairs	<u>05/12/10</u>
Department of Educational Administration, Leadership, and Research	<u>05/11/10</u>
CEBS Curriculum Committee	<u>07/06/10</u>
Professional Education Council	_____
Graduate Council (for information)	_____
University Senate (for information)	_____

College of Education and Behavioral Sciences
Proposal to Create a Certification Policy
(Action Item)

Contact Person: Retta E. Poe, retta.poe@wku.edu, 745-4662

1. Identification of proposed policy: Policy on Recommending Teacher Certification based on Proficiency Evaluation

2. Statement of proposed policy:

Consistent with 16 KAR 5:030 on Proficiency Evaluation, Western Kentucky University “may evaluate and accept competency for teacher certification purposes for any of the specific curriculum requirements when the teacher candidate can demonstrate proficiency by reason of previous education, unusual experience, or proficiency evaluation at a level comparable to the usual requirements in that curriculum area.”

An applicant who wishes to be recommended for teacher certification on the basis of proficiency evaluation must document the following qualifications:

- A baccalaureate degree from an accredited institution;
- A minimum overall GPA of 2.5, or a minimum GPA of 3.0 in the last 60 hours of attempted course work;
- A major in the content area in which certification is being sought, or the equivalent of a major, as determined by faculty in the content area;
- A minimum GPA of 2.75 in the major;
- Passing score(s) on required PRAXIS II examination(s) for the desired certification area, and a passing score on the Principles of Learning and Teaching (PLT) examination;
- Work experience in an educational setting; and
- Satisfaction of all requirements (e.g., physical exam, TB test, Kentucky criminal background check, qualifying standardized test scores, etc.) for admission to professional education.

The faculty of the School of Teacher Education provide oversight for the Proficiency Evaluation process. An applicant must submit a personal statement; transcripts from all undergraduate and graduate work; letters of recommendation from at least three persons qualified to evaluate the applicant’s performance or potential as a teacher; documentation of qualifying PRAXIS II score(s) and PLT score; other required teacher admission materials; and a resume or curriculum vitae to provide details of work experience related to the desired certification area.

Once the applicant has qualified to participate in the Proficiency Evaluation process, the Director of the School of Teacher Education will designate a faculty member to serve as a mentor to the applicant. The mentor will meet with the applicant to provide advice regarding the preparation and submission of a portfolio to document that the applicant has met all Kentucky Teacher Standards and, if applicable, the standards of the relevant learned society. The portfolio may be multi-media. If the applicant is seeking certification in a content area (e.g., Biology, Music), the faculty in that area must review the portfolio and offer a favorable recommendation before the portfolio is reviewed by faculty in the School of Teacher Education.

The portfolio will be reviewed by a committee appointed by the Director of the School of Teacher Education. The committee will include at least three persons, including two faculty members in the STE and a faculty member in the content area. If available, a practitioner from the desired certification area will also serve on the review committee.

The portfolio review committee may request that the applicant meet with the committee. The committee may also recommend, following its review, that the applicant take specific courses and/or seek specific experiences to remedy deficiencies identified in the portfolio review process.

If the committee judges that the applicant has provided satisfactory evidence that he or she has met the Kentucky Teacher Standards, the committee will issue a favorable recommendation to the Director of the School of Teacher Education, who must also endorse the recommendation. The Director will then submit a recommendation to the Office of Teacher Services that the applicant be admitted to professional education and that the applicant be recommended for certification. These recommendations must be approved by the Professional Education Council.

3. Rationale for proposed policy:

Although state regulations allow for state-accredited teacher education institutions to recommend candidates for certification based on proficiency evaluations, WKU has no formal policy in place to guide the application process. The proposed policy will serve to clarify for applicants and for faculty what qualifications applicants must have and what steps they must follow in order to be recommended for teacher certification.

4. Impact of proposed policy on existing academic or non-academic policies:

No impact on other policies is anticipated.

5. Proposed date of implementation: The proposed policy will become effective upon approval by the Professional Education Council.

6. Dates of approval:

School of Teacher Education 5/12/10

CEBS Curriculum Committee 7/6/20

Professional Education Council _____