

**Minutes**  
**PROFESSIONAL EDUCATION COUNCIL**  
**3:30 pm – Wednesday, May 9, 2018**  
**GRH 3073**

**Voting Members Present:** Kathy Croxall, Kanita DuCloux, Loretia Dye, Sam Evans,, Stasia Harrington, Cindy Houston, Susan Keeseey, Benny Lile, Kerrie McDaniel, Carl Myers, Mike Nichols, McKenzie Perdew, Beth Pyle, Carnetta Skipworth, Kandy Smith, Tom Stewart, Janet Tassell, Andrew Wulff

**Members Absent:** Brent Askins, Lauren Bland, Jeff Bright, Michael Carini, Thomas Kingery, Erin Margarella. Williams Mkanta, Tony Norman, David Lenoir/Peggy Otto, Lester Pesterfield, Alex Poole, Tamara VanDyken, Huiqiang Zheng

**Advisory Members Present:** Tony Kirchner

**Guests:** Julia Rivas

*Dr. Sam Evans called the meeting to order at 3:32 p.m.*

**I. Consideration of the minutes from the April 11<sup>th</sup>, 2018 meeting**

(Minutes can be found on the CEBS main web page – click on the Dean’s Office dropdown menu, and then on Meetings Minutes and Agendas). *Lile motion, DuCloux second. Motion carried.*

**II. Approval of agenda for this May 9th, 2018 PEC meeting. Pyle motion.**

*Croxall second. Motion Carried.*

**III. New Business**

**A. College of Education and Behavioral Sciences**

**Office of Professional Educators Services**

1. Candidates Completing Requirements for Admission to the Professional Education Unit April 7, 2018 to May 8, 2018. *Croxall motion. Stewart second. Motion carried.*
2. Requirements for Admission to Student Teaching. *Houston motion. DuCloux second. Motion carried.*
3. Certification based on proficiency evaluations. *Admit to PEC: Stewart motion. Keeseey second. Motion carried. Recommend School Principle 1&2: Tassell motion. Stewart second. Motion carried.*

## **Counseling & Student Affairs**

Graduate:

1. Program Change Request – 048, “Standard Guidance, Rank 1” Dr. Jill Duba Sauerheber  
<https://nextcatalog.wku.edu/programadmin/> (Enter: 048 in search box, find in list)  
*Dr. Dye presented. Myers motion. DuCloux second. Motion carried.*
2. Program Change Request – 112, “Counselor Education” Dr. Jill Duba Sauerheber  
<https://nextcatalog.wku.edu/programadmin/> (Enter: 112 in search box, find in list)  
*Dr. Dye presented. Croxall motion. Stewart second. Motion carried.*

## **III. Other Business**

A. 2<sup>nd</sup> Reading- Diversity Plan (Action Item) Approval of the diversity plan:  
*Smith motion. Croxall second. Motion carried. Diversity plan stands as approved.*

B. Advanced Programs- PRD’s:  
*Dr. Kirchner gave an update on what needs to be done in order to complete the advanced program PRD’s. He will be providing templates that will be mostly prepopulated. The PRD’s will be submitted as they are completed and must be completed by September 1.*

C. Recommendations on PRAXIS Series, etc  
*Julia Rivas presented ideas that are geared towards increasing student enrollment and retention of students in education programs by providing assistance to pass Praxis exams. Ideas include workshops, mentoring program, working with EDU 250/MGE 275 instructors, and advising sheets.*

*Croxall motion to adjourn at 4:20pm.*