Graduate Council
Minutes – Thursday, November 10, 2022, 3:00 pm ~ 3:32
Zoom

Present: Sarah Bonis, Ann Ferrell, Ranjit Koodali, Bailey Mattingly, Andrea Paganelli, Richard Schugart, Whitley Stone, Dan Strunk, Dana Sullivan, Adam West, Catherine Wilson, Lily Zhuhadar

Guest: Katrina Burch, Dana Cosby, Lizzie Doerr, Jessica Dorris, Jennifer Hammonds, Bath Laves, Merrall Price, Cathleen Webb

Absent: Lauren Bland, Ray Blankenship, Haley Brazel, Martha Day, Jonah Hathaway, Aaron Hughey, Hannah Peveler, Marla Zubel

1. Call to Order *Call to Order Sullivan.

2. Consideration of October 12, 2022 Minutes (APPENDIX A) *Motion to approve. 1st/2nd: Burch/West. Vote in the Chat. Approved.

3. Report from Graduate Council Executive Committee (APPENDIX B) *Sullivan. Day not present. Ad hoc committee has met 3 times and have a draft policy that the committee is planning to present in December.

4. Committee Reports

    a. Policy Committee (APPENDIX C) *Blankenship not present.
        *Motion to approve: Sullivan/Burch. Vote in the chat. Approved.

    b. Curriculum Committee Minutes (APPENDIX D) *Paganelli. Met on Nov 3rd. Curriculum went through for program 0502, Cybersecurity Data Analytics. Adding choice via concentrations.
        *Motion to approve. 1st/2nd: Paganelli/Bonis.
        *Dorris asks about removing the dash from the C grade to avoid confusion.
        *Cosby accepts friendly amendment.
        *Vote in Chat. Approved.

    c. Student Research Grants Committee (APPENDIX E) *Burch. Motion to approve. 1st/2nd: Burch/Wilson.
        *Burch. 38 graduate research or travel grant proposal. 23 of them are travel related. Working as a committee with Koodali, Bonis, and Sullivan to clarify the application process and criteria/guidelines for receiving funds. Funding recommendations will be

5. Graduate School Reports

   a. Report from the Associate Provost for Research and Graduate Education (APPENDIX F)
   *Koodali. Shares admission updates. Will inactivate all incomplete applications next month.
   *Koodali provides updates regarding graduate assistantships. Can submit EPAFs for full year (Sept to April). Means that they will be paid in January as well. Thanks Dean Brown.
   *Koodali. Graduate enrollment data is available in the University shared folder.
   *Koodali. Upcoming events are listed, please encourage graduate students to attend. List of YouTube links provided.
   *Koodali. Some virtual recruitment events held by Scott Gordon upcoming. Please encourage prospective students to participate.
   *Ferrell. People may need to be updated because the change could not be confirmed, so the Feb through May EPAFs were submitted. *Koodali. Budget managers should contact payroll office to see if there needs to be another EPAF issued in order for the GA's to be paid in January. Koodali will share this information via email with budget managers.
   *Koodali announces that Julie Harris has been promoted to Graduate Admissions Analyst.
   *Koodali shares that there will be work to improve the processes regarding research grants.
   *Koodali discusses JUMP and the confusion with the process. #9 on Koodali's agenda to provide clarity.

6. Public Comments *Sullivan shares announcement of future dates for graduate council meetings (refer to email from Dana).
   *Wilson asks about a centralized location of schedule for meeting dates.
   *Sullivan provides the graduate council site (shared via the chat) for meeting dates.
   *Paganelli offers to start to put the link to meeting in the body of the email.
   *Sullivan for Day. The ad hoc committee is trying to make a student-friendly JUMP policy that also aligns with benchmark institutions.

7. Announcements & Adjourn *Motion to adjourn. 1st/2nd: Wilson/Schugart. Adjourned 3:32 pm.

Graduate Council Curriculum Committee

Course Leaf links to access course and program proposals being considered-you must log in with your WKU NetID and password:

https://nextcatalog.wku.edu/courseadmin/

https://nextcatalog.wku.edu/programadmin/

Graduate Council Curriculum Committee
Minutes – October 6, 2022, 2:00 PM (CT)
Join Zoom Meeting - https://wku.zoom.us/j/6075766671

Voting Members: Andrea Paganelli, Merrall Price (voting as alternate for Catherine Wilson until she arrives), Whitley Stone, Dan Strunk

Advisory Members: Martha Day, Beth Laves, Danita Kelley, Merrall Price, Cate Webb, Jamie DeYoung, Dana Cosby

Guest: Keith Philips, Adam West, Amy Cappiccie, Alex Olson, Matthew Shake, Jamie DeYoung, Tonya Bragg-Underwood, Scott Grubbs

Approval of Minutes, September 1, 2022 – 1st/2nd: Strunk/Stone – **Vote:** Approved

Announcements:
None

Course Administration:

Graduate Curriculum Committee (5)				
Code	**Title**	**Status**	**Initiator**	**Received**
BIOL 525	BIOL 525: Advanced Insect Biodiversity	Added	thm84600	8/25/2022
Motion to Discuss – 1st/2nd: Price/Strunk **Discussion:** Keith Philips was present for questions. Paganelli noticed it was repeatable once, was there a reason. Maximum credits vs repeatable was explained. **Vote:** Approved (4/4)				
FACS 580	FACS 580: Capstone in Child & Family Studies	Edited	adm04097	9/26/2022
Motion to Discuss – 1st/2nd: Whitley/Paganelli **Discussion:** Adam West gave a brief description. He explained that it was never an internship it's actually a capstone. It can be repeated for up to 6 credits. **Vote:** Approved (4/4)				
PH 631	PH 631: Contemporary Topics in Epidemiology	Added	mrl60593	9/26/2022
Motion to Discuss – 1st/2nd: Strunk/Paganelli **Discussion:** Danita Kelley can speak about it if has questions. No questions were asked. **Vote:** Approved (4/4)				
SWRK 681	SWRK 681: Trauma and Stressor Related Disorders	Added	amy97807	9/26/2022
Motion to Discuss – 1st/2nd: Stone/Paganelli **Discussion:** Amy Cappiccie gave a brief description. **Vote:** Approved (4/4)				

Graduate Curriculum Committee (5)				
Code	**Title**	**Status**	**Initiator**	**Received**
[SWRK 682](#)	[SWRK 682: Suicide Assessment and Intervention for Social Work](#)	Added	amy97807	9/26/2022

Motion to Discuss – 1st/2nd: Price/Paganelli
Discussion: Amy Cappiccie gave a brief description. Strunk asked if this was a required course or elective. It's just an elective. Edit the document because SLO #1 and #2 are the same – Just remove one of them.
Friendly Amendment – Remove SLO #2 (doubled) and replace with "Articulate DSM diagnoses that increase the likelihood of suicidal ideation"
Vote: Approved (4/4)

Program Administration:

Graduate Curriculum Committee (5)				
Code	**Title**	**Status**	**Initiator**	**Received**
[0478](#)	[0478: Creative Writing](#)	Edited	als57177	9/6/2022

Motion to Discuss – 1st/2nd: Wilson/Paganelli
Discussion: Catalog Content is the majority of the changes. Price was available for discussion if needed and she said it's just mostly a cleanup effort.
Vote: Approved (4/4)

[078](#)	[078: History](#)	Edited	alx81987	9/6/2022

Motion to Discuss – 1st/2nd: Wilson/Paganelli
Discussion: Olson gave a brief explanation. Changes under Program Admission area. After some conversations Olson decided to pull the proposal for now and resubmit later.
Motion to table: 1st/2nd: Wilson/Paganelli
Vote: Approve to Table (4/4)

[157](#)	[157: Social Work](#)	Edited	ern67287	9/26/2022

Motion to Discuss – 1st/2nd: Wilson/Paganelli
Discussion: Amy Cappiccie gave a brief description. Just cleaning up admission standards. Removing Stats as a pre-req.
Vote: Approved (4/4)

[149](#)	[149: Nursing](#)	Edited	mrv92101	9/26/2022

Motion to Discuss – 1st/2nd: Stone/Wilson
Discussion: Tonya Bragg-Underwood gave a brief explanation. Bringing back a concertation of the master's program.
Vote: Approved (4/4)

[0469](#)	[0469: Psychology](#)	Edited	mtt23357	9/28/2022

Motion to Discuss – 1st/2nd: Strunk/Wilson
Discussion: Shake gave a brief explanation. Two changes to the program. Allowed students to select a focus area and its changing to eliminate the focus and letting students pick their electives. Other change is mostly cleanup effort under admission requirements.
Vote: Approved (4/4)

Other Business:

None

Adjourn at 3:00pm - **1st/2nd** – Wilson/Paganelli

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Respectfully submitted
GCCC Recorder
Jessica Steenbergen

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Graduate Council Meeting, October 12, 2022

Updates from the Associate Provost for Research and Graduate Education
Ranjit T. Koodali

1. **Graduate Admissions** (Barbara Chaffin, *Admissions Associate,* & Julie Harris, *Graduate Admissions Specialist*)
   a. The second bi-Term begins Monday October 17.
   b. The Fall 2022 application will turn off Tuesday, October 25.

2. **Graduate Assistantships** (Renee Purdy, *Budgets & Resources Manager*)
   a. None

3. **Graduate Enrollment (see attachment)**
   a. The enrollment data (Excel files) are available at S:\UNIVERSITY-WIDE-SHARED\Graduate School\Enrollment Data. Please see data for Oct 1, 2022 later in the document.

4. **Graduate School Events** (Lizzie Doerr, *Office Coordinator* and Samantha Hines, *Research and Graduate Education Outreach Coordinator*)
   a. **Completed**
      i. New graduate student orientation, https://youtu.be/bm2RNRpLpjU.
      ii. myIDP workshop, https://youtu.be/y_ls9cfmrBI.
      iii. Graduate Program Coordinator's Information Session, https://youtu.be/PZzy8n1BHCg. Please see copy of PowerPoint Slide at the end of this document.
      iv. Graduate Student Research Grant Workshop, https://youtu.be/Pe1QV5jMTvg. Please see copy of PowerPoint Slide at the end of this document.
      v. Graduate Virtual Recruitment Fair, Tuesday, Oct. 4, 6:00 to 6:30 PM.

   b. **Scheduled**
      i. GRE Strategy Workshop, Thursday, Oct. 20, 2:00 to 3:30 PM.
      ii. GRADLEARN: Recruitment Strategies to Address Today's Challenges, Friday, Oct. 21, 2:00 PM to 3:00 PM.
      iii. Graduate Virtual Recruitment Fair, Wednesday, Oct. 26, 12:00 to 1:00 PM. Share this link with prospective students, Meeting Registration - Zoom!

       iv.   GRADWELL: Building Resilience, Wednesday, Nov. 9, 3:30 PM to 5:00 PM.

       v.   Graduate Virtual Recruitment Fair, Thursday, Nov. 17, [5:00 to 6:00 PM](#), Share this link with prospective students, [Meeting Registration - Zoom](#)!

   c. **Planning Stages**
       i.   WKU Three Minute Thesis Information Session

5. **Graduate Records** (Jamie DeYoung, *Assistant Director of Graduate Operations* and Lisa Meyers, *Graduate Records Specialist*)
   a. Graduate Thesis Guidelines are available at the link, [The Graduate School - Thesis, Specialist Project, Dissertation](#)
   b. There were 201 degrees conferred for summer 2022, with 11 theses/dissertations published.

6. **Graduate School Recruitment** (Dr. Scott Gordon, *Manager, Graduate Recruitment and Retention*)
   a. Recruitment events that Graduate School is participating is listed at https://www.wku.edu/graduate/recruitment.php
   b. Please contact Scott Gordon if you would like to set up a virtual fair for your area, review your program's CRM content, or discuss recruitment options.

7. **Graduate School Staffing**
   a. Ms. Lisa Meyers has been advanced to Graduate Records Specialist, effective, October 1, 2022.

8. **Graduate Student Research Grant** (Renee Purdy, *Budgets and Resources Manager*)
   a. Graduate Student Research Grant deadlines for fall and spring terms are the second Tuesday of October and the first Tuesday of February by 11:59 pm. Hence, the deadlines for Fall 2022 and Spring 2023 are October 11 and February 7 respectively.
   b. Recipients of grants have one year to use the funds. All funding accounts will be closed prior to student's graduation.

9. **FYI**
   a. None

Policy Committee Report: Nov. 4, 2022

Members Present: Ann Ferrell, Nicholas Fessler, Richard Schugart, Adam West, and Ray Blankenship
            ex-officio, Dr. Ranjit Koodali, Associate Provost for Research & Graduate Education

The committee met on Friday, October 28th, 2022.

The Policy Committee met to discuss changes to the Graduate Council guidelines. We do not have anything for the entire GC to vote on. We did discuss incorporating language similar to the faculty senate in that standing committees for the fall semester would be formed at the last meeting in the spring. This would have all the sum committees prepared to start working at the August meeting.

Graduate Council Curriculum Committee
Agenda – November 3, 2022, 2:00 PM (CT)
Join Zoom Meeting - https://wku.zoom.us/j/6075766671

Voting Members: Aaron Hughey, Andrea Paganelli, Whitley Stone, Dan Strunk

Advisory Members: Danita Kelley, Merrall Price, Cate Webb, Jamie DeYoung, Dana Cosby

Guest: Dana Cosby (represented 0502: Data Security and Analytics for proponent Ray Blankenship)

Approval of Minutes, October 6, 2022 – 1st/2nd: Hughey/Strunk – **Vote:** Approved

Announcements:
None

Course Administration:
NA

Program Administration:

Graduate Curriculum Committee (1)				
Code	**Title**	**Status**	**Initiator**	**Received**
0502	0502: Cybersecurity Data Analytics	Edited	ryb41989	10/21/2022

Motion to Discuss – 1st/2nd: Hughey/Strunk
Discussion: The changes were the addition of two concentrations to the program to aid students in finding courses that support their professional interests. Dana Cosby was available for discussion. The graduate school shared comments and adjustments were made to wording through friendly amendment.
Friendly Amendment – Change program concentration language to reflect the following "With approval from the Program Coordinator, students may request alternate courses for their program to reflect professional interests."
Vote: Approved (4/4)

Other Business:

None

Adjourn at 2:29pm - **1st/2nd** – Hughey/Paganelli

Respectfully submitted
GCCC Chair
Andrea Paganelli

Graduate Council Research Grant Committee
Minutes – November 4, 2022 (10am CT)

Voting Members: Katrina Burch (Chair); Lily Zhuhadar; Marla Zubel

Discussion: The Committee met to discuss funding recommendations to bring forth to the Graduate Council from submitted student research and travel grant applications for the October 11th call for proposals.

Committee Concerns:

    Travel: There are no guidelines or criteria with which to review student requests for travel support. In AY 2021-2022, request of travel support was brought to the Committee given funding for travel was now being allocated from the same 'pool' of funds as student research grants. However, we received approximately 2-3 requests.

    For the October 11th call, we received 38 proposals, 20 of which are requesting travel support only with one proposal requesting both research and travel support. The remaining 17 proposals request research support.

    In prior years, funding decisions for graduate student travel were allocated and administered solely through the graduate school, not as a function of the graduate council nor as a function of the Committee.

    Research: The committee, likewise, has concerns over the quality of the proposals submitted for research support. Many proposals written in jargon that was difficult for the Committee to understand, budget justifications were largely incomplete, among other concerns.

Recommendations:

    Travel: Because no guidelines or criteria exist to review travel proposals, the Committee feels that it is inappropriate to provide funding recommendations for travel and that all travel decisions should be made via the Graduate School.

    If it is the case that the Committee is to continue to review travel requests, we will need guidelines and criteria with which to do so. Suggest creation of ad hoc committee.

    Research: Establish standard proposal format for all students. Input is needed from all colleges with which to develop guidelines and criteria for reviewing student proposals (focus on quality). Suggest creation of ad hoc committee.

Funding Recommendations:

    Travel Only: $9,737 (Total)
    Research Only: $19,403.56 (Total)
    Research and Travel: $5968.41 (Total)
    Applications Needing Revisions: 8 ($11686.50)

Travel Only Requests

Student	Req. Amount	Score	Recommended Amount	Concerns
Burns, Noah	$1000	8	$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Fuller, Allie	$1000	8	$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Garrett, Brilyn	$1000	8	$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Goodlett, Lauren	$1000	8	$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Harvey, Mandolyn	$1000	24	$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Keeton, Krystal	$1000		$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Manzo, Michael	$1000	18	$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
May, Easton	$1000	19	$500	Student is neither first author nor presenting author on presentation. In

Student	Req. Amount	Avg. Score	Recommended Amount	Concerns
				addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Morton, Jarid	$737	18	$737	
Powell, Lindsey	$1000	23	$1000	
Ramsey, Emma	$1000	25	$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Rios, Logan	$1000	22	$1000	
Shahid, Shahriar	$1000	21	$1000	
Smith, Emily	$1000	22	$1000	
Suratt, Corbin	$1000	8	$500	Student is neither first author nor presenting author on presentation. In addition, students unable to clarify the intended use of results or their participation in further scholarly activity.
Totals	$14,737 Requested	XXX	$9,737 Recommended	

Research Only Requests

Student	Req. Amount	Avg. Score	Recommended Amount	Concerns
Bowers, Matthew	$2000	22	$2000	
Hendrickson, Evyn	$1888.06	21.5	$1888.06	The overview of the project discusses screen time for children, but the participants of the survey will be 18+. It is slightly unclear to me how this survey relates to the issues of children having too. Much screen time.
Lawler, Trayson	$2000	22.5	$2000	
McDaniel, Adalin	$1687.50	24	$1687.50	
Naas, Alexa	$2000	25	$2000	
Oguntoyinbo	$2000	21	$2000	
Raker, Anna	$1998	24.5	$1998	
Wheeler, Lindsey	$1500	16	$1500	
Wisenden, Matthew	$1330	25	$1330	
Latham, Lori	$1000		$1000	
McCollum, Diamonde	$2000	24	$2000	

Totals	$19,403.56 Requested	XXX	$19,403.56 Recommended	

Research AND Travel Requests

Student	Req. Res. Amount	Req. Travel Amount	Avg. Score	Recommended Amount	Concerns
Canen, Janessa	$2000	$1000	23	$3000	Very strong proposal, but the student is applying for both research funds and conference funding at the same time (total of $3000). Can students apply for both in the same application?
Raines, Meghan	$1968.51	$999.90	22	$2968.41	
Totals	**$3968.51**	**$1999.90**		**$5968.41**	

Travel Requests Needing Revisions

Student	Req. Amount	Avg. Score	Recommended Amount	Concerns
Jones, Olivia	$1243.72	1	Revision	Student/advisor submitted outdated application forms, requested amount exceeds maximum, requested revision and updated forms on 10/26
Middleton, Gavin	$995	9	Revision	No budget justification provided
Totals	**$1995**			

Research Requests Needing Revision

Student	Req. Amount	Avg. Score	Recommended Amount	Concerns
Hasan, Zim Warda	$1994	18	Revision	Budget justification is incomplete
Maul, Roderick	$500	17.5	Revision	Research Proposal was not complete
Moskal, Katie	$1998	24	Revision	Budget justification is incomplete
Ogbebor, Elisha	$1410	20.5	Revision	Budget justification is incomplete
Totals	**$5902.00**			

Research/Travel Requests Needing Revision

Student	Req. Amount	Avg. Score	Recommended Amount	Concerns

Bunch, Garrett	$789.50	9	Revision	Costs are associated with research not presentation so full proposal is needed. Application incomplete (no signatures)
Lathrop, Niles	$3000	19.5	Revision	No budget justification provided which details expenses. Requesting $2000 for research and $1000 for travel
Totals	**$3789.50**			

No Funding Recommended

Student	Req. Amount	Avg. Score	Recommended Amount	Concerns
Watson, Jaylyn	$1000		Not Recommended	Only submitted application from, no supporting documentation provided

WKU THE GRADUATE SCHOOL

Graduate Council Meeting, November 10, 2022

Updates from the Associate Provost for Research and Graduate Education
Ranjit T. Koodali

1. **Graduate Admissions** (Barbara Chaffin, *Admissions Associate,* & Julie Harris, *Graduate Admissions Specialist*)
   a. Fall 2022 graduate application has been shut off for the semester.
   b. Fall 2022 incomplete graduate applications will be inactivated on Friday, December 9.
   c. Programs/Advisors. Please encourage your students to complete the Change of Term Request Form if they need to move their admission term forward.

2. **Graduate Assistantships** (Renee Purdy, *Budgets & Resources Manager*)
   a. None

3. **Graduate Enrollment (see attachment)**
   a. The enrollment data (Excel files) are available at S:\UNIVERSITY-WIDE-SHARED\00 Graduate School\Enrollment Data. Please see census data Fall 2022 later in the document.

4. **Graduate School Events** (Lizzie Doerr, *Office Coordinator* and Samantha Hines, *Research and Graduate Education Outreach Coordinator*)
   a. **Upcoming**
      i. GRADWELL: Building Resilience, Wednesday, Nov. 9, 3:30 PM to 5:00 PM, Share Zoom link, https://wku.zoom.us/j/98912759065 with graduate students!
      ii. Graduate Virtual Recruitment Fair, Thursday, Nov. 17, 5:00 to 6:00 PM, Share this link with prospective graduate students, Meeting Registration - Zoom!
      iii. WKU Three Minute Thesis Information Session, Monday, Nov. 28, 3:00 to 5:00 PM, Share link with graduate students, https://wku.zoom.us/j/98886806319!
      iv. Graduate Virtual Recruitment Fair for US Military Personnel and Veterans, Tuesday, December 6, 5:00 to 5:30 PM, https://wku.zoom.us/meeting/register/tJEpcuCgqj0rHde6YGmOxALBP0sP0KbZ3Tn6
      v. Graduate Virtual Recruitment Fair, December 8, 9:00 to 10:00 AM, https://wku.zoom.us/meeting/register/tJAqcOGsqTIoGdOTinSSOPXXBrBi9Ytkz1EN

    b. **Completed**
- i. New graduate student orientation, https://youtu.be/bm2RNRpLpjU.
- ii. My Individual Development Plan (myIDP) workshop, https://youtu.be/y_ls9cfmrBI.
- iii. Graduate Program Coordinator's Information Session, https://youtu.be/PZzy8n1BHCg.
- iv. Graduate Student Research Grant Workshop, https://youtu.be/Pe1QV5jMTvg.
- v. Graduate Virtual Recruitment Fair, Tuesday, Oct. 4, 6:00-6:30 PM.
- vi. GRE Strategy Workshop, https://youtu.be/Y7hfC3tERLg.
  Please share presentation with students
- vii. GRADLEARN: Recruitment Strategies to Address Today's Challenges, https://youtu.be/jCGLi9NmXew
  Please see presentation attached.
- viii. Graduate Virtual Recruitment Fair, Wednesday, Oct. 26, 12:00-1:00 PM.

5. **Graduate Records** (Jamie DeYoung, *Assistant Director of Graduate Operations* and Lisa Meyers, *Graduate Records Specialist*)
   a. End of term processing is beginning. Departments should be completing pre-audits on their students and submitting required documents to update Degree Works audit.
   b. Reminder that when updating grades, please verify grades are being updated for all previous terms to eliminate delays in final audit process.
   c. For students completing this term, Capstone Forms should be submitted by the last day of the term.
   d. Graduate Thesis Guidelines are available at the link, The Graduate School - Thesis, Specialist Project, Dissertation

6. **Graduate School Recruitment** (Dr. Scott Gordon, *Manager, Graduate Recruitment and Retention*)
   a. Recruitment events that Graduate School is participating is listed at https://www.wku.edu/graduate/recruitment.php
   b. Prospective students can set up individual virtual appointments at https://calendly.com/scott-gordon
   c. Prospective student contact info from Graduate School info request form was sent to program coordinators on October 19
   d. First of three emails sent to National Name Exchange/Ronald McNair Scholars

    e. Please contact Dr. Scott Gordon if you would like to set up a virtual fair for your area, review your program's CRM content, or discuss recruitment options.

7. **Graduate School Staffing**
   a. Ms. Julie Harris has been advanced to Graduate Admissions Analyst effective Nov. 1, 2022.

8. **Graduate Student Research Grant** (Renee Purdy, *Budgets and Resources Manager*)
   a. None

9. **FYI**

Joint Undergraduate Masters Program (JUMP)

1. Graduate Program Coordinator/Director submits "Statement of Intent to Enter the Joint Undergraduate-Masters Program (JUMP) Form with appropriate signatures to Graduate School (graduate.records@wku.edu).

2. Graduate School comes to an informed decision regarding JUMP application and communicates decision to concerned parties.

3. An Undergraduate (UG) student admitted to JUMP is given a JUMP attribute in BANNER by the Graduate School. Such a student still remains classified as UG. Such students are entitled to:
   a. Take graduate courses and pay undergraduate tuition and count graduate level courses at both the UG and Graduate (GR) levels per applicable Memorandum of Agreements (MOA) and any applicable policies,
   b. Apply and be eligible for Faculty-Undergraduate Student Engagement (FUSE) grants, and
   c. Financial Aid (Grants, Loans, and Scholarship etc.) as an UG student.

4. A JUMP UG student who has not completed the baccalaureate degree requirements remains classified as a "UG" in BANNER and is not eligible for:
   a. Graduate Assistantship and
   b. Graduate Student Research Grant

5. When a JUMP UG student reaches the maximum graduate hours allowed or if they are in their final session of their baccalaureate degree, they have to formally apply to the Graduate School to be admitted officially as a Graduate student.

6. The Graduate School will verify if a JUMP UG student has completed their baccalaureate degree requirements.

   A JUMP UG student who has completed their baccalaureate degree requirements and has been officially admitted by the Graduate School is now classified as "GR" in BANNER. Such JUMP students are eligible for the following benefits, that are not only limited to:

   a. Graduate Assistantship,
   b. Graduate Student Research Grant,
   c. Participation in Three Minute Thesis (3MT) Competition

Notes:

- JUMP UG students who have matriculated as a GR student will no longer be eligible to use FUSE funding.
- JUMP UG students who do not continue with the Master's program will no longer be able to double count their graduate level courses at UG and GR levels. Any GR level courses that counts towards the UG transcript, will not count towards a Master's program.