



Graduate Council  
Agenda—Thursday, May 7, **3:00** p.m.  
ZOOM Meeting

As always, GC is an open meeting; pre-registration for this Zoom meeting is required

**Register in advance for this meeting:**

[https://wku.zoom.us/meeting/register/tJUucu6rqDwqHtJmSxJKPqdoJjP\\_OJe4pxMY](https://wku.zoom.us/meeting/register/tJUucu6rqDwqHtJmSxJKPqdoJjP_OJe4pxMY)  
After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Consideration of April 9, 2020 minutes (Appendix A, including Dean's report)
3. Committee Reports
  - a. Graduate Council Executive Committee
  - b. Policy Committee: Carl Dick: No report
  - c. Research Committee: Dominic Lanphier (Appendix B)
  - d. Curriculum Committee: Martha Day (Appendix C)
4. Report from Dean of the Graduate School
5. Election of Graduate Council Vice-Chair
6. Public Comments
7. Announcements & Adjourn

## APPENDIX A



Graduate Council  
Minutes —Thursday, April 9, 2020, 3:00 p.m. via Zoom

Members Present: Dominic Lanphier, Richard Dressler, Adam West, Alex Lebedinsky, Martha Day, Ray Blankenship, Kenneth Payne, Diane Lickenbrock, Sarah Ochs, Cheryl Hopson, Carl Dick, Cheryl Davis, Ann Ferrell, Aaron Hughey, Scott Arnett, Marko Dumancic, Helen Liang, Katie Wheeler

Members Absent: Casey McKinney, Emily Pride, Jessica Johnson, Mary Lyons, Haley Wheeler

Guests: Colette Chelf, Rheanna Plemons, Scott Gordon, Laura Burchfield, Marilyn Gardner, Cathleen Webb, Jennifer Hammonds, Danita Kelley, Merrall Price

1. Call to Order \*Ann Ferrell
2. Consideration of March 5, 2020 minutes (Appendix A) \*Dressler/Day - approved.
3. Post-census graduate enrollment management report: Scott Gordon (Appendix B) \*Gordon summarized the graduate enrollment report.
4. Committee Reports
  - a. Graduate Council Executive Committee \*The Graduate Council Nominations are open until the 14<sup>th</sup>.
  - b. Policy Committee: Carl Dick: \*No report
  - c. Research Committee: Dominic Lanphier (Appendix B) \*The next deadline has been extended to April 15<sup>th</sup>. \*Lanphier made a motion to approve the research committee report – approved.
  - d. Curriculum Committee: Martha Day (Appendix C) \*Day/Dressler made a motion to approve the Curriculum Committee report – approved.
5. Report from Dean of the Graduate School \*Davis announced the Outstanding Graduate Students. \*The Minton award nominations were extended through April 17<sup>th</sup>. \*The Graduate School is accepting electronic signatures on the Thesis cover page. \*Discussion ensued regarding the Thesis deadlines for Spring and Summer. \*The Graduate School is accepting unofficial documents for admission; however, the official documents will be submitted later. \*There is currently a hold on Summer 2020 Graduate Assistantships. \*Davis encouraged the current members to encourage new candidates. \*Discussion ensued regarding why graduate students are not receiving a summer scholarship. \*Chelf provided an update on DegreeWorks.

6. Public Comments \*Carl Dick reminded members to let people know if they are being nominated for Graduate Council.

7. Announcements & Adjourn \*Dressler/Dumancic - adjourned.



THE GRADUATE SCHOOL

Dean's Report to Graduate Council

Cheryl D. Davis, Interim Dean

April 9, 2020

3:00 p.m.

Zoom Conference

The Graduate School has adjusted operations to a remote format due to the COVID-19 pandemic. Official business is being conducted by email, phone or videoconference for the foreseeable future. Please be assured that we are committed to continuing to provide quality services via these alternative delivery methods to continue to serve our graduate community during these unprecedented times. I would like to sincerely thank the Graduate School staff for the grace and professionalism they have shown during the transition to working from home. I would also like to thank all of you for your hard work and dedication during this challenging and unprecedented time. Announcements related to accommodations/changes due to COVID-19 can be found on the Graduate School website.

I am very pleased to announce and extend our congratulations to the outstanding graduate students in each college for the 2019-2020 academic year:

**Outstanding Graduate Student - CEBS**

Lamario Moore

Master of Arts in Education, Student Affairs in Higher Education

**Outstanding Graduate Student - CHHS**

Sepehr Rassi

Master of Science in Kinesiology

### **Outstanding Graduate Student - GFCB**

Aaron Jacobs

Master of Arts, Accounting

### **Outstanding Graduate Student - OCSE**

Tilekbek Zhoroiev

Master of Science, Mathematics

### **Outstanding Graduate Student - PCAL**

Zahra AbedinezhadMehrabadi

Master of Arts, Folk Studies

We have extended the deadline for Minton Award nominations until Friday, April 17<sup>th</sup>, and I would like to encourage everyone to nominate deserving candidates for this prestigious award.

I would also like to take a few minutes to review the changes and accommodations we have made in attempt to alleviate stress for our students, faculty, and staff impacted by the COVID-19:

All students who plan to graduate in May **MUST** complete an application for graduation ([https://www.wku.edu/registrar/graduation\\_application.php](https://www.wku.edu/registrar/graduation_application.php)) as soon as possible.

- Thesis, Specialist Project, Dissertation submission and formatting will follow normal procedures as per the Graduate School Guidelines with the following exceptions:
  - Signatures on the signature page may be electronic signatures with the final copy emailed to [Colette.chelf@wku.edu](mailto:Colette.chelf@wku.edu).
  - Submission deadline for Spring 2020 degree completion is extended until July 31, 2020. Students eligible for Spring 2020 degree completion do NOT need to enroll in a Maintaining Matriculation course in summer.
  - Though formatting remains the same, an accepted academic standard for what constitutes thesis, specialist project, or dissertation content should be determined and upheld by the program, department, and college.
  
- Students enrolled in summer term coursework required for degree completion will not be eligible for May degree completion. (Completion date for August will likely also be July 31)
  
- Graduate assistants with appointments will continue to be paid during the Spring 2020 semester, and will remain eligible for any tuition waiver associated with their

appointment. Summer GA's are currently on hold unless grant funded. We hope to revisit this decision later in the semester.

- As was previously announced, in light of the pandemic, for the spring 2020 semester only, WKU has added a Pass/D/Fail option for graduate students. Please visit <https://www.wku.edu/covid19/> for additional information.
- Commencement and the recognition ceremonies will not occur on May 15th and 16th as originally planned. Degrees will be conferred in May. The entire WKU community will come together to celebrate the achievements of graduates at a later date. For updates related to commencement, please visit the Office of the Registrar website at: <https://www.wku.edu/registrar/>
- For Summer and Fall 2020 admitted students, while official copies of admission documents such as GRE, TOEFL, IELTS, as well as transcripts are normally required for admission, we will accept unofficial documents for the admission process for those students who have degrees conferred late and/or are unable to obtain official credentials due to the COVID-19 epidemic. Please note that all official documents will be required at a later date.
- outbreak:
- April 15<sup>th</sup> is the revised deadline for Graduate Student Research Grant applications.
- Please be sure to encourage colleagues who are committed to graduate education in your department/college to run for the Graduate Council. This will be a very important year for graduate education at WKU.
- Finally – I just wanted to wish everyone well and to encourage you to be sure to check in on your graduate students to see how they are doing and to learn what challenges they may be facing.

Thank you,

Cheryl Davis

## APPENDIX B



### *Graduate Council*

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#### **Graduate Student Research Grant Committee**

The committee received 8 grant requests for the April 2020 deadline. A total of 7 of the students who submitted grant requests were interviewed at our first meeting and 1 student was interviewed at our second meeting, a few days later. All interviews were conducted as Zoom meetings. A total of \$14,042.55 was allocated for the April 2020 round of grant requests.

Awarded amounts and projects follow.

1. Thomas Clark, Educational Leadership Doctoral Program (Dr. Craig Cobane) *College Choice Decisions: An Analysis of University Honors Students* Awarded \$625.00
2. Austin Deering, Geography & Geology (Dr. Jason Polk)  
*An Investigation of Groundwater Hydroclimate Dynamics using an Isotopic Calibration Study in South-central, Kentucky*  
Awarded \$3,000.00
3. Cathryn Duchette, Kinesiology, Recreation, & Sport (Dr. Rachel Tinius)  
*Influence of a 10-week Prenatal Yoga Program on Maternal Stress and Inflammation and Neonatal Inflammation*  
Awarded \$2,972.00
4. Georgia Ficarra, Biology (Dr. Kevin Bilyk)  
*The Impact of the Freeze-thaw Cycle on DNA Integrity in Freeze-tolerant Anurans*  
Awarded \$2,931.00
5. Ibrahim Inusah, Chemistry (Dr. Bangbo Yan)  
*Synthesis of Peptide Metal-organic Frameworks as Catalysts Mimicking Carbonic Anhydrase*  
Awarded \$1,710.00

6. Ebony Spencer-Muldrow, Educational Leadership Doctoral Program (Dr. Anthony Norman)  
*Generational Diversity: Absenteeism examined through the millennial generation's perception of organizational justice and authentic leadership*  
Awarded \$500.00
  
7. Ariel Tomes, Kinesiology, Recreation, & Sport (Dr. Jason Crandall)  
*Effects of Bingocize® on Physical Fitness and Nutrition Knowledge in Children with Autism Spectrum Disorder*  
Awarded \$1,114.55
  
8. Victoria Willis, Agriculture (Dr. Jennifer Gill)  
*Seasonal Body Weight and Body Condition Changes of Geriatric Horses*  
Awarded \$2,190.00



**APPENDIX C**

**Graduate Council Curriculum Committee Meeting**

**Minutes - Thursday, April 30, 2020**

**2:00pm – ZOOM Meeting**

**Minutes: April 2, 2020**

**1<sup>st</sup>/2<sup>nd</sup>:** Arnett/Lanphier – **Vote:** Approved

**Voting Members:** Martha Day, Dominic Lanphier, Scott Arnett, Helen Liang, Aaron Hughey, Richard Dressler

**Guest:** Scott Gordon, Jennifer Hammonds, Rheanna Plemons, Colette Chelf, Cathleen Webb, Dana Cosby, Andrea Paganelli, Scott Lasley, Kelly Madole, Evelyn Thrasher, Dennis George, Blair Thompson, Merrell Price

**Announcements:** None

**Program Administration:**

Code	Title	Initiator	Action Taken - Notes
<a href="#">0433</a>	<a href="#">0433: Master of Arts in Education</a>	and85146	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Lanphier</p> <p><b>Discussion:</b> Paganelli explained the changes within the program. Chelf – Shared some of her concerns. Lots of conversation had</p> <p><i>Friendly Amendments:</i></p> <ol style="list-style-type: none"><li><i>1. Under Program Admission – second bullet – Change the language of the entire sentence. Made changes in system.</i></li><li><i>2. Per Chelf there were also changes under concentrations.</i></li><li><i>3. Program Name also needs to change to – “Advanced Teacher Education”.</i></li></ol> <p><b>Vote:</b> Approved with the added course list.</p>

Code	Title	Initiator	Action Taken - Notes
<a href="#">0460</a>	<a href="#">0460: Interdisciplinary Early Childhood Education, Birth to Primary, for Initial Certification</a>	syl61607	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Lanphier</p> <p><b>Discussion:</b> Paganelli briefly explained the program.</p> <p><i>Friendly Amendments:</i></p> <ol style="list-style-type: none"> <li><i>Under Program Admission – Remove bullets #1 &amp; #4. Also under #5 add “to the School of Teacher Education in order to satisfy” – Under #6 change the passing score information and spell out CAN.</i></li> </ol> <p><b>Vote:</b> Approved</p>
<a href="#">0461</a>	<a href="#">0461: Interdisciplinary Early Childhood Education, Birth to Primary</a>	syl61607	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Arnett</p> <p><b>Discussion:</b> Paganelli briefly explained the program.</p> <p><i>Friendly Amendments:</i></p> <ol style="list-style-type: none"> <li><i>Under Program Admissions – Removing bullet #2</i></li> <li><i>Under the pathway option list – Chelf needs to do some layout work including total hours, removing wording certificate.</i></li> <li><i>Pathways should be concentrations.</i></li> </ol> <p><b>Vote:</b> Approving with all the amendments</p>
<a href="#">0469</a>	<a href="#">0469: Psychology</a>	shr18610	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Dressler</p> <p><b>Discussion:</b> Madole gave a brief description of the small changes.</p> <p><i>Friendly Amendments: Under Program Admission – Graduate school application form – Remove word “form”.</i></p> <p><b>Vote:</b> Approved</p>
<a href="#">0474</a>	<a href="#">0474: Business Sustainability</a>	dnm79223	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Dressler</p> <p><b>Discussion:</b> None</p> <p><b>Vote:</b> Approved</p>
<a href="#">051</a>	<a href="#">051: Public Administration</a>	sct58572	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Dressler</p> <p><b>Discussion:</b> Lasley talked briefly about changing the hours.</p>

Code	Title	Initiator	Action Taken - Notes
			<p><i>Friendly Amendments: Elective list needs to be changed based on degree works. Adding the following courses:</i></p> <p><i>RSA-560, 565, 570, 585</i></p> <p><i>ELED-500, 600</i></p> <p><i>COMM-528, 561, 564, 571, 581, 586, 523, 553, 563, 565, 566, 577, 578, 587, 590.</i></p> <p><b>Vote:</b> Approved</p>

**Course Administration:**

Code	Title	Initiator	Received
<p><b>Motion to Bundle EDU courses – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lanphier/Arnett</p> <p><b>Vote:</b> Approved</p> <p><b>Motion to Approve Bundle – 1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Lanphier</p> <p><b>Discussion:</b> Paganelli gave a brief description of all three classes. Dressler asked questions about learning outcomes and topics should be a measurable type of thing. Paganelli talked about the special topics that are selected.</p> <p><i>Friendly Amendments:</i></p> <ol style="list-style-type: none"> <li><i>1. EDU-502 – Removing language next to Contingent Reinforcement “(behavior specific praise, DRO, DRA, DRI, DRL, gotcha tickets)” – Also change the learning outcomes to something that can be measured. Also under Learning Outcomes remove Students will on every bullet and add Students will: as the lead phrase.</i></li> <li><i>2. EDU-503 – Change Learning Outcomes to something that you can measured. Language was sent to Martha in email and edits were made in the system.</i></li> <li><i>3. EDU-560 – Add “Students will:” as the leading statement under the learning outcomes.</i></li> <li><i>4. EDU-580 – Revise the learning outcomes to read: “Develop a professional development plan with program faculty to address a special topic in education based on the needs of the program participant and their respective school district.”</i></li> </ol> <p><b>Vote:</b> Approved</p>			
<a href="#">EDU 502</a>	<a href="#">EDU 502: Positive Learning Environment</a>	and85146	

Code	Title	Initiator	Received
<a href="#">EDU 503</a>	<a href="#">EDU 503: Professional Development Experience</a>	and85146	
<a href="#">EDU 560</a>	<a href="#">EDU 560: Capstone in Education</a>	and85146	
<a href="#">EDU 580</a>	<a href="#">EDU 580: Advanced Special Topics</a>	and85146	
<a href="#">IECE 526</a>	<a href="#">IECE 526: Practicum in Interdisciplinary Early Childhood Education</a>	syl61607	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Lanphier</p> <p><b>Discussion:</b> Paganelli explained the course, just a name change to add Practicum to the title</p> <p><b>Vote:</b> Approved</p>
<a href="#">PSY 520</a>	<a href="#">PSY 520: Individual Differences and Human Diversity</a>	ant84964	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Lanphier/Arnett</p> <p><b>Discussion:</b> George spoke briefly about the course. If proposed changes are approved then the equivalent is no longer correct. Chelf spoke about the policy and how the workflow will be changed.</p> <p><b>Vote:</b> <b>Tabled</b> – Dressler/Lanphier</p>
<p><b>Motion to Bundle all except PSYS courses except for PSYS-595</b></p> <p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Lanphier</p> <p><b>Motion to approve:</b></p> <p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Arnett</p> <p><b>Discussion:</b> None</p> <p><b>Vote:</b> Approved</p>			
<a href="#">PSYS 451G</a>	<a href="#">PSYS 451G: Psychology of Religion</a>	shr18610	
<a href="#">PSYS 463G</a>	<a href="#">PSYS 463G: Evolutionary Psychology</a>	shr18610	

Code	Title	Initiator	Received
<a href="#">PSYS 551</a>	<a href="#">PSYS 551: Social Psychology of Organizations</a>	shr18610	
<a href="#">PSYS 595</a>	<a href="#">PSYS 595: Practicum in Psychological Sciences</a>	shr18610	<b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Arnett <b>Discussion:</b> Madole explained the changes <b>Vote:</b> Approved
<a href="#">PSYS 770</a>	<a href="#">PSYS 770: Legal Issues for Organizational Leaders</a>	shr18610	
<a href="#">PSYS 773</a>	<a href="#">PSYS 773: Employee Training and Development Issues for Organizational Leaders</a>	shr18610	

**Other Business:**

None

**Adjourn** at 4:20 pm

**1<sup>st</sup>/2<sup>nd</sup>** – Dressler/Arnett

Respectfully submitted  
GCCC Recorder  
Jessica Steenbergen