



Graduate Council

Minutes —Thursday, January 17, 2019, 2:00 p.m.
Academic Affairs Conference Room WAB 227

Members Present: Lance Hahn, Alex Lebedinsky, Martha Day, Sarah E. Ochs, Skyler Green, Carl Dick, Dominic Lanphier, Diane Marie Lickenbrock, Nicholas Wheeler, Wes Berry, Ann Ferrell, Marko Dumancic, Eleanor Miller, Laurie Branstetter, Richard Dressler, Lauren Stevens, Emily Anne Pride

Members Absent: Leyla Zhuhadar, Evelyn Thrasher, Jacob Applin, Aaron Hughey, Evie Oregon, Cheryl Davis

Guests: Merrall Price, Corinne Murphy, Alison Langdon, Danita Kelley, Rheanna Plemons, Colette Chelf, Scott Gordon, Laura Burchfield

1. Call to Order

*Carl Dick

2. Consideration of December 6, 2018 minutes (Appendix A)

*Dressler/Hahn; approved

3. Graduate Enrollment Report (Final F18 report) (Appendix B)

*Gordon reported we are negative compared to last year. The enrollment drop is primarily due to a decline in international students and resident students.

4. Committee Reports

a. Executive Committee: (Kristie Guffey resignation, reorganization of GEC, addition of Aaron Hughey; Discussion of Graduate Dean “White Paper”)

*Kristie Guffey resigned and Martha Day has agreed to serve out as the Curriculum Committee Chair. Aaron Hughey has agreed to fill Kristie Guffey’s spot.

*Miller had a question last month regarding SEAT reports. The SEAT report stands for Student Engagement Activates Transcript. It was a part of digital measures which has mostly gone away. The Travel Report has taken the place of the SEAT Report.

*Carl Dick discussed the White Paper and the Graduate Dean search. The Graduate Council was asked to give feedback on the document (see below).

*Dressler asked what the White Paper would be used for. *Carl Dick explained the White Paper will be used to outline the role of the Graduate School and Graduate Dean, and help serve to guide the Provost.

*Alison Langdon and her college's leadership appreciated the thoughtfulness of the document. They also thought the suggestion for an Associate Dean position would help with the future processes. She appreciates a faculty committee recognizing that administration has two levels. There is broad thinking of strategic planning and then there is the minutia of the day to day.

*Carl Dick discussed how the GA process might change due to the money being moved.

*Danita Kelley recommended adding closer communication with College Deans to the White Paper.

*The Graduate Executive Committee wanted more emphasis on the strategic plan involving elevating the status and stature of The Graduate School. The committee was unsure what the White Paper meant by quality control under point D.

*Lebedinsky mentioned that the purpose of the white paper is to help create an accurate job description. The previous job descriptions have included lofty goals and the job was more minutia.

*Carl Dick added that transparency is important with a dean candidate. He will take everyone's comments and suggestions to the committee.

*Martha Day will be the chair on the Curriculum Committee and a member of the Executive Committee.

b. Policy Committee: No formal report

c. Research Committee: No formal report

*The next deadline is February 22, 2019.

d. Curriculum Committee: Kristie Guffey/Martha Day (Appendix C)

*There are four items at the program level. The emergency management disaster science program has been tabled until next month. The other three are Adult Education.

*Carl Dick called for a vote on the curriculum report; approved.

5. Report from the Dean of the Graduate School: (No formal report from 6 December 2018)

*Dean Davis is away at the funeral for Kaci Wilson. Carl Dick relayed Dean Davis's report.

*CourseLeaf was successfully implemented for curriculum workflow in the catalog, an upload portal was developed and implemented for the graduate admission's process, and the Slate program was acquired last year. The Slate program will be the new application. *Gordon explained how the documents are currently processed.

*Carl Dick went on to announce the Graduate School is in the process of planning workshop sessions for the spring semester. The next deadline for travel grant applications is February 1 and the next deadline for research grants is February 22.

6. Public Comments

7. Announcements & Adjourn (“SEAT” and Travel Grant reports)

*Carl Dick discussed the CAPE Evaluation process. He is on the CAPE review committee. He does not understand the nexus between the CAPE reviews, program suspensions, and downsizing of personnel. He believes the review is about getting a handle on the budget. He encourages everyone to be involved and informed in the review process.

*Dressler commented that a suspension in graduate programs will then impact graduate enrollment.

*Colette Chelf asked when the final CAPE decision would be made. *Danita Kelley said the final CAPE decisions would be at the Board of Regents on May 10th. Discussion ensued regarding the implementation process, timeline, and impact on faculty.