



Graduate Council

Minutes — Thursday, February 14, 2019 3:00 p.m.
Academic Affairs Conference Room WAB 227

Members Present: Lance Hahn, Leyla Zhuhadar, Alex Lebedinsky, Jacob Applin, Kandy Smith (for Martha Day), Aaron Hughey, Sarah E. Ochs, Skyler Green, Carl Dick, Dominic Lanphier, Diane Marie Lickenbrock, Nicholas Wheeler, Ann Ferrell, Marko Dumancic, Eleanor Miller, Eve Main (for Laurie Branstetter), Richard Dressler, Evie Oregon, Lauren Stevens, Cheryl Davis, Emily Anne Pride

Members Absent: Evelyn Thrasher, Wes Berry

Guests: Merrall Price, Michelle Trawick, Cathleen Webb, Alison Langdon, Danita Kelley, Rheanna Plemons, Scott Gordon, Laura Burchfield

1. Call to Order *Carl Dick
2. Consideration of January 17, 2019 minutes (Appendix A) *Hahn/Main; approved
3. Graduate Enrollment Report (Week 1 S19 report) (Appendix B)
 - *Scott Gordon reported that we are down in enrollment compared to the same time last year.
 - *Carl Dick said we can think about strategic recruitment after the CAPE process.
4. Committee Reports
 - a. Executive Committee: Discuss Senate Charter revision, ramifications for Graduate Council bylaws; Grad Dean “White Paper” revisions
 - *Carl Dick said all the Graduate Council comments were incorporated into the “White Paper.” He said the paper should be useful during the Graduate Dean search next fall.
 - *He reported that the University Senate recently revised their charter. The Graduate Council bylaws are shown in the senate charter. The bylaws outline the number of representatives on this body. The number of representatives will change from 25 to 21 since the University College is gone.

*He discussed the composition of the Graduate Council committees. It can be difficult to make sure that each college is represented on each committee. The Executive Committee proposes keeping a minimum of three colleges represented on each committee. The proposal would still allow more than one representative from a particular college to serve on the same committee. These are elected positions and not appointed by colleges. People work together in good faith to advance curricular items.

*Dean Davis suggested that there could be an addendum stating no more than two members from one college could serve on the same committee.

*Carl Dick noted that Dean Davis suggested omitting the portion in the bylaws regarding voting on graduate faculty status. The Graduate Council no longer votes on graduate faculty status.

* Cathleen Webb stressed that it is very important to have representatives from every college on the committees. She thinks it should be emphasized in the first meeting.

*Leyla Zhuhadar suggested the new chair contact people regarding serving on committees. *Carl Dick added that graduate student representatives are welcome to serve on committees as well.

b. Policy Committee: No formal report

c. Research Committee: No formal report

*The next grant submission deadlines are February 22nd and April 5th.

c. Curriculum Committee: Martha Day (Appendix C)

*Martha Day has agreed to serve out as curriculum committee chair with Kristie Guffey gone.

*The two ACCT courses were bundled and approved with minor changes by committee.

*CNS 647 was approved with minor changes by committee.

*The Emergency Management bundle was tabled until next month.

*The three courses are being voted on as a bundle. Ferrell/Dressler; approved.

5. Report from the Dean of the Graduate School (January 17, 2019; Appendix D)

*There were 15 travel grant applications funded from 6 different departments. They were able to award \$4,372 towards conference travel for students. The next travel grant deadline is April 5th. *Ann Ferrell asked what the latest the conference could be prior to the fall. Dean Davis will get back to her on that.

*The Carnegie Foundation classifies universities and in 2018 they revised the research university categories. Dean Davis explained how and why they did the revisions. WKU has been moved from M1 to R3. *Carl Dick asked if this would affect funding opportunities and Dean Davis does not think it should change our eligibility. *Dean Davis mentioned that Paula Madison completes the HERD survey each year. In FY17 WKU was ranked 324. We are the highest ranked comprehensive university in Kentucky. These results are one of the criteria the Carnegie Foundation uses for ranking. *Discussion ensued regarding the specifics of the rankings.

*The Distinguished Minority Fellowship (DMF) program has information sessions on March 13th from 11:00 A.M -12:00 P.M. and 4:00 P.M – 5:00 P.M. in DSU 2124.

6. Public Comments

*Leyla Zhuhadar mentioned that her students have received packets from UK and Louisville after the Posters at the Capitol event. Dean Davis said that Scott is working on it.

7. Announcements & Adjourn

*Carl Dick wanted everyone to be aware that the CAPE committee is going to provide their recommendations by March 1st to department heads/faculty. March 1 – 11 is the time to prepare for appealing suspensions. There will be suspension hearings the week of March 11th.

*Merrill Price mentioned that they are working to communicate rapidly. *Carl Dick said that he is pleased with the process thus far. *Sarah asked if all the recommendations (good and bad) will go out on March 1st. Carl Dick said he believes all the recommendations will go out. Merrill Price said that is the goal; however, the priority will be the suspensions. *Discussion ensued regarding the review process.

*Graduate Assistantship Teaching Institute (GADI) kicked off yesterday.

*Motion to adjourn; Hahn.