



**FACULTY WELFARE AND PROFESSIONAL
RESPONSIBILITY COMMITTEE
BYLAWS**

The Faculty Welfare and Professional Responsibilities Committee shall consist of voting members, their alternates, and non-voting advisory members. One Faculty Senate representative and one alternate shall be selected from each college and the Library by Faculty Senate colleagues from the same college/Library. To ensure adequate representation, three at-large appointees shall be appointed by the Executive Committee. The at-large appointees should normally be Senators, but non-Senators may be appointed. A faculty member from an extended campus and a part-time faculty member shall also serve as voting members of this Committee. These members shall be selected by rotation among the off-campus centers in the extended campus member's case and rotated among the colleges for the part-time faculty member. One student senator shall be selected by the Student Government Association to serve on the Committee. The selected senators, at-large appointees, extended campus representative, part-time faculty representative, and the student government representative shall be voting members. A representative from the Office of the Provost shall be a non-voting advisory member of this committee.

The functions of the Faculty Welfare and Professional Responsibilities Committee shall be:

- a. to make recommendations concerning the responsibilities and obligations of the faculty person in his/her role as scholar and teacher;
- b. to make recommendations concerning faculty evaluation and the recognition of outstanding performance in teaching, scholarship (research) and university service;
- c. to make recommendations on policies, criteria, and procedures for faculty recruitment, appointment, reappointment, promotion, tenure, post-tenure review, salary, workload, working conditions, summer teaching, sabbatical leave, leave of absence, professional travel expenses, off-campus teaching and service, and consulting activities;
- d. to furnish advice on policies and procedures relating to retirement programs, insurance plans, sick/medical leave, tenure, and other matters relevant to faculty welfare;
- e. to study any matter pertaining to faculty responsibilities and welfare it chooses;
- f. to make recommendations concerning policies and procedures related to faculty grievances; and,
- g. to study matters assigned to it by the Faculty Senate Executive Committee.

The Chair of the Faculty Welfare and Professional Responsibilities shall submit a report setting forth recommendations it may have relating to faculty issues to the Chair of the Faculty Senate Executive Committee at least seven days prior to the Faculty Senate Executive Committee's meeting for approval to include the report on the Faculty Senate agenda. Upon approval by the Faculty Senate Executive Committee, the report shall be placed on the Faculty Senate agenda for

the next scheduled Faculty Senate meeting. Upon Faculty Senate approval, the report shall be forwarded as a recommendation to the Provost.